



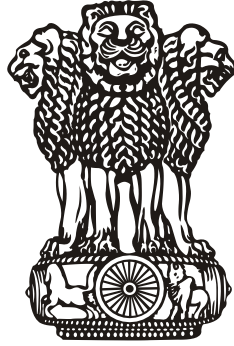
# CARA

केन्द्रीय दत्तक-ग्रहण संसाधन प्राधिकरण  
Central Adoption Resource Authority

## वार्षिक रिपोर्ट 2016-2017 Annual Report 2016-2017



Ministry of Women & Child Development  
Government of India  
[www.cara.nic.in](http://www.cara.nic.in)



सत्यमेव जयते

# ANNUAL REPORT 2016-2017



**CARA**

**Central Adoption Resource Authority**

Ministry of Women & Child Development

Government of India

[www.cara.nic.in](http://www.cara.nic.in)



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सत्यमेव जयते



मंत्री  
महिला एवं बाल विकास मंत्रालय  
भारत सरकार  
नई दिल्ली-110001  
MINISTER

MINISTRY OF WOMEN & CHILD DEVELOPMENT  
GOVERNMENT OF INDIA  
NEW DELHI-110001

मेनका संजय गांधी

*Maneka Sanjay Gandhi*

### **MESSAGE**

It gives me immense pleasure to present the Annual Report 2016-2017; the annual report is the mirror that reflects the efforts and measures inculcated by CARA to provide care and protection to children. The year marks as a landmark in CARA's existence and defines CARA as a regulatory Authority for adoption in India.

During the year, Adoption Regulations, 2017 framed by the Central Adoption Resource Authority were notified by the Government of India under the Juvenile Justice (Care and Protection of Children) Act, 2015 on 4<sup>th</sup> January 2017 and has come to force in the country w.e.f 16<sup>th</sup> January 2017. As, Statutory Body CARA is mandated to perform functions relating to promoting In-country Adoption, regulating Inter-country Adoptions, to carry out functions of a Central Authority under the Hague Convention on protection of children & cooperation in respect of Inter-country Adoption.

The year marks two stars for CARA as it bagged two awards, i.e. Skotch Platinum Award and Skoch Smart Governance Awards 2016 during 45<sup>th</sup> Skoch Summit on 08-09 Sep 2016 at HICC Complex, Hitec City Hyderabad. Skoch Smart Governance Award is awarded in recognition of the best practices and models of governance for excellent and efficient implementation of programmes and services delivery.

Finally, I would like to put emphasis that the best interest of the child, who is deprived of family care and support should be the main driving force in providing rehabilitation. Therefore, I urge all stakeholders to promote adoption as it is one of the best ways of rehabilitating a child who is deprived of family care and support.

**(Smt. Maneka Sanjay Gandhi)**





सत्यमेव जयते



डॉ. वीरेन्द्र कुमार  
Dr. VIRENDRA KUMAR



राज्य मंत्री  
महिला एवं बाल विकास और  
अल्पसंख्यक कार्य मंत्रालय  
भारत सरकार  
नई दिल्ली-110001  
MINISTER OF STATE  
MINISTRY OF WOMEN & CHILD DEVELOPMENT  
AND MINORITY AFFAIRS  
GOVERNMENT OF INDIA  
NEW DELHI-110001

**Date: 08.12.2017**

**MESSAGE**

I am pleased to note that the Central Adoption Resource Authority has brought out its Annual Report for the year 2016-2017, highlighting the major activities and initiatives undertaken by it. Central Adoption Resource Authority is designated as Statutory Body of the Ministry of Women & Child Development under Section 68 of the Juvenile Justice (Care & Protection of Children) Act, 2015 with effect from 15<sup>th</sup> January, 2016. CARA is mandated to promote In-country Adoptions and facilitate & regulate Inter-country Adoptions. CARA is mandated to frame Regulations on Adoption and related matters from time to time.

Further, CARA framed the Adoption Regulations, 2017 which were notified by the Government of India on 04<sup>th</sup> January 2017, they came into force w.e.f. 16<sup>th</sup> January 2017. CARA has undertaken various initiatives on promoting In-country Adoptions, namely, conducting Training/Orientation Programmes for Stakeholders, promotion of rehabilitation of children, coordination with State Governments, Courts concerned, CWCs, SARAs, etc. in regards facilitating speedy and timely intervention for child protection, restoration and rehabilitation.

I am happy to note that CARA has been awarded "Smart Governance Award, 2016" and appreciated/ recognised as a Top Performing Government Organisation.

I am confident that the CARA will continue its good work in the times to come.

**(Dr. Virendra Kumar)**





राकेश श्रीवास्तव  
सचिव  
Rakesh Srivastava  
Secretary



भारत सरकार  
महिला एवं बाल विकास मंत्रालय  
शास्त्री भवन, नई दिल्ली-110001  
Government of India  
Ministry of Women & Child Development  
Shastri Bhawan, New Delhi-110001  
Website : <http://www.wcd.nic.in>

## FOREWARD

I take pleasure in presenting the Annual Report of CARA for the year 2016-2017. As a Nodal Body on Adoption, CARA promotes In-country Adoptions, facilitates Inter-State Adoptions in coordination with State Agencies, regulates Inter-country, frames Regulations on Adoption and related matters from time to time. Throughout the year, CARA has worked towards attaining its mandate and carried forward the activities of previous years. While working relentlessly towards promoting best interest of all adoptable children, a series of dialogue and interventions have been carried-out with State Governments and other bodies to effectively discharge the mandate of CARA for the year.

CARA, in collaboration with State Governments and Judicial Academies, has organized a number of capacity-building Orientation Programmes for its Stakeholders. In the present scenario and keeping in foresight the best interests of the child, I remain confident that the CARA will continue to make concentrated efforts to ensure that we address our stakeholders by going beyond reactive interventions and fulfilling our mandate proactively.

  
(Rakesh Srivastava)  
Secretary, WCD &  
Chairperson, Steering Committee of CARA





**Deepak Kumar**  
Chief Executive Officer



**CENTRAL ADOPTION RESOURCE AUTHORITY**  
MINISTRY OF WOMEN & CHILD DEVELOPMENT  
GOVERNMENT OF INDIA

### ACKNOWLEDGEMENT

On the occasion of the presentation of the Annual Report of CARA for 2016-2017, I take this opportunity on behalf of CARA and in my capacity as Member Secretary & CEO to thank all my stakeholders.

CARA is becoming stronger, transparent and promise driven. We are trying to adhere to timelines to ensure that the children spend less time in institutions and adoptive parents' anxiety for getting the legal documents gets reduced. This has been possible because of the cooperation of SAAs, DCPUs, CWCs, AFAAs, SARAs, Birth Certificate Issuing Agency, RPOs, Courts and parents who are helping us in fulfilling the principle of best interest of the child.

After becoming a statutory body, our tasks increased manifold and we grappled with many challenges. Today, we have more parents registered and waiting for adopting a child vis-a-vis the number of children legally free for adoption. However, we are working hard to address this issue by linking the CCIs with SAAs. A Counselling Centre was inaugurated at CARA on 01 July, 2016. Counselling service is being provided by highly qualified counsellors empanelled for this purpose. CARA is planning to extend this facility at State & District levels through the State Governments.

CARA continues to make best efforts to arrest the challenge of informal adoption through its growing presence in media and trainings. Immediate Placement module for facilitating placement of 'Hard to place children' have been introduced during the year through which hundreds of older children & children with minor health issues have been placed with loving families. CARA would also like to announce that its efforts have been rewarded with two awards. We thank all our staff and stakeholders for these awards. We hope to continue working in the same spirit in order to simplify and streamline the adoption process.

Member Secretary & CEO

# ACRONYMS

<b>AR</b>	:	Adoption Regulations
<b>AFAA</b>	:	Authorised Foreign Adoption Agency
<b>CA</b>	:	Central Authority (The Government Department designated as such under Hague Convention on Protection of Children & Cooperation in respect of Inter-Country Adoption, 1993)
<b>CARA</b>	:	Central Adoption Resource Authority
<b>CARINGS</b>	:	Child Adoption Resource Information and Guidance System
<b>CC</b>	:	Confirmity Certificate
<b>CCI</b>	:	Child Care Institution
<b>CWC</b>	:	Child Welfare Committee
<b>DCPU</b>	:	District Child Protection Unit
<b>HSR</b>	:	Home Study Report
<b>ICPS</b>	:	Integrated Child Protection Scheme
<b>ICT</b>	:	Information & Communication Technology
<b>IEC</b>	:	Information Education & Communication
<b>JJ ACT</b>	:	Juvenile Justice (Care and Protection of Children) Act, 2015
<b>JJ MODEL</b>	:	Juvenile Justice (Care and Protection of Children) Model
<b>RULES</b>	:	Rules, 2016
<b>MIS</b>	:	Management Information System
<b>NOC</b>	:	No Objection Certificate
<b>NRI</b>	:	Non Resident Indian
<b>OAS</b>	:	Orphaned, Abandoned & Surrendered
<b>OCI</b>	:	Overseas Citizen of India
<b>PAP</b>	:	Prospective Adoptive Parent
<b>SAA</b>	:	Specialized Adoption Agency
<b>SARA</b>	:	State Adoption Resource Agency
<b>SNC</b>	:	Special Needs Children

# INTRODUCTION



*Hon'ble Minister, Social Welfare, Government of Meghalaya welcoming Smt. Maneka Sanjay Gandhi, Hon'ble Union Minister, MWCD during the Regional Conference of North Eastern States on Child Adoption at Shilong, Meghalaya on 18<sup>th</sup> April, 2016.*

## 1.1 Central Adoption Resource Authority (CARA)

1.1.1 Central Adoption Resource Agency was set up in 1990 by the then Ministry of Welfare, Government of India, on the directions of the Supreme Court of India in the Case of L.K.Pandey Vs GOI. It was registered as a legal entity under the Societies Registration Act (1860) and was made an Autonomous Body of Government of India under the aegis of Ministry of Social Justice and Empowerment in 1999, with the approval of the Union Cabinet. Central Adoption Resource Authority has now been designated as Statutory Body of the Ministry of Women & Child Development under Section 68 of the Juvenile Justice (Care & Protection of Children) Act, 2015 with effect from 15 January, 2016. It was also

designated as Central Authority under the Hague Convention on Protection of Children and Co-operation in respect of Inter-country Adoption (1993) in 2003. Central Adoption Resource Authority is headed by Member Secretary & CEO



*Smt. Maneka Sanjay Gandhi, Hon'ble Union Minister, MWCD is addressing the participants during the aforesaid programme.*

and has a sanctioned strength of 27 officers and staff.

1.1.2 CARA has been mandated to perform the following functions :

- (a) to promote in-country adoptions and to facilitate inter-state adoptions in co-ordination with state agencies;
- (b) to regulate inter-country adoptions;
- (c) to frame regulations on adoption and related matters from time to time as necessary;
- (d) to carry out the functions of the Central Authority under the Hague Convention on Protection of Children and Cooperation in respect of Inter-country Adoption;
- (e) other functions as provided under Regulation 37 of the Adoption Regulations, 2017.

1.1.3. **Objective** of CARA - to ensure best interest of children; citizen-centric approach enabling prospective adoptive parents (PAPs) to take informed decision; online registration, referral (based on seniority), reservation & matching system and eliminating offline matching for transparency. The new Child Adoption Resource Information & Guidance System (CARINGS) has leveraged technology for bringing greater transparency in the adoption process and also minimize delays in the adoption process through e-governance.

1.1.4 **Vision** of CARA is to find a loving and caring family for children without parental care, also who are orphaned, abandoned and surrendered. Its mission is to expand adoption services to every corner of the country, make efforts for expeditious rehabilitation of the children through adoption, ensure standardization in the functioning of adoption agencies, promote ethical practices in adoption and facilitate parents desiring to adopt.

## 1.2 Steering Committee of CARA

1.2.1 The Steering Committee of CARA has been constituted under the Section 69 of the Juvenile Justice (Care & Protection of Children) Act, 2015 by the Ministry of Women & Child Development vide its O.M. No. - CW-II/26/7/2015-CW.II dated 22/03/2016 with the tenure of two years w.e.f. 15/01/2016. The composition of Steering Committee of CARA is given below :

- (a) Secretary, Ministry of Women and Child Development, Government of India, Chairperson - ex officio;
- (b) Joint Secretary, Ministry of Women and Child Development, Government of India, dealing with Authority - ex officio;
- (c) Joint Secretary, Ministry of Women and Child Development, Government of India, dealing with Finance - ex officio;
- (d) One member from a State Adoption Resource Agency;
- (e) Two members from Specialised Adoption Agencies;
- (f) One adoptive parent;
- (g) One adoptee;
- (h) One advocate or a professor having at least ten years of experience in family law;
- (i) Member-Secretary, who shall also be Chief Executive Officer of the Organization.

I.2.2 The names & tenure of the Chairperson & Members are as under :

S. No.	Name & Contact Details	Position
1.	<p>Sh.V.Somasundaran Secretary, Ministry of Women &amp; Child Development, Government of India, Room No. - 601, 6th Floor, Shastri Bhawan, New Delhi - 110001. <i>(Period from 05/06/2015 to 31/05/2016)</i></p> <p>Ms. Leena Nair Secretary, Ministry of Women &amp; Child Development, Government of India, Room No. - 601, 6th Floor, Shastri Bhawan, New Delhi – 110001. <i>(Period from 01/06/2016 to 11/05/2017)</i></p>	Chairperson (Ex-officio)
2.	<p>Ms. Rashmi Saxena Sahni Joint Secretary, Ministry of Women &amp; Child Development, Government of India, 3rd Floor, Shastri Bhawan, New Delhi - 110001.</p>	Member (Ex-officio)
3.	<p>Ms. Sarita Mittal Joint Secretary &amp; Finance Advisor, Ministry of Women &amp; Child Development, Government of India, 3rd Floor, Shastri Bhawan, New Delhi - 110001.</p>	Member (Ex-officio)
4.	<p>Sh. G.R. Shinde Joint Commissioner, Women &amp; Child Development Deptt., Government of Maharashtra, Maharashtra State Child Protection Society, 2nd Floor, 28, Prince Garden, Koregaon Park Road, Near Old Circuit House, Pune, Maharashtra - 411001. <i>[Representing State Adoption Resource Agency (SARA), Maharashtra]</i> <i>(Period from 23/11/2015 to 23/11/2016)</i></p> <p>Sh. Lahuraj Mali Commissioner, Women &amp; Child Development, Government of Maharashtra, Maharashtra State Child Protection Society, 2nd Floor, 28, Prince Garden, Koregaon Park Road, Near Old Circuit House, Pune, Maharashtra - 411001. <i>[Representing State Adoption Resource Agency (SARA), Maharashtra]</i> <i>(Period from 03/01/2017 to till date)</i></p>	Member
5.	<p>Smt.Viziendira Boyi Director, Women Development &amp; Child Welfare, Government of Telangana, D.No. 8-3-222, Vengal Rao Nagar, Ameerpet, State Home Campus, Yousufguda Road, Hyderabad, Telangana - 599938. <i>[Representing Sishu Griha, a Specialised Adoption Agency (SAA) run by WCD Deptt., Govt. of Telangana]</i></p>	Member
6.	<p>Ms. Gitashree Adhikari Karuna WB Women and Children Welfare Society, 234, Sri Ram Dhang Road, Saikia, Howrah, West Bengal - 711106. <i>[Representing Specialised Adoption Agency (SAA) recognized by Government of West Bengal]</i></p>	Member



7.	Sh.Avinash Kumar O-51, Nivedita Kunj, Sector-10, R.K. Puram, New Delhi - 110066. <i>[Adoptive Parent]</i>	Member
8.	Ms. Samiha Grewal J-231, 1st Floor, Saket, New Delhi - 110017. <i>[Adoptee]</i>	Member
9.	Smt. Kiran Singh 201-A, Dell Block, 1/2 Vaibhav Khand, Indira Puram, Ghaziabad, Uttar Pradesh <i>[Advocate]</i>	Member
10.	Sh.Veerendra Mishra Chief Executive Officer/Secretary, Central Adoption Resource Authority, Ministry of Women & Child Development, Government of India, West Block-8, Wing-2, R.K. Puram, New Delhi - 110066. <i>(Period from 26/09/2014 to 03/07/2016)</i>  Sh. Deepak Kumar Member Secretary & Chief Executive Officer, Central Adoption Resource Authority, Ministry of Women & Child Development, Government of India, West Block-8, Wing- 2, R.K. Puram, New Delhi - 110066. <i>(Period from 11/07/2016 to till date)</i>	Member Secretary (Ex-officio)

### 1.3 Advisory Committee for CARA

1.3.1 The Ministry of Women & Child Development vide its O.M. dated 23/02/2017 has constituted the Advisory Committee for Central Adoption Resource Authority to promote the cause of adoption for a period of two years from the date of constitution of the Committee. The Advisory Committee of CARA is presently having a total strength of 16 members including Chairperson and a Member Secretary.

1.3.2 The names & tenure of the Chairman & Members are as under :

S. No.	Name	Position	Tenure
1.	Sh. M. Ramchandra Reddy Hyderabad, Telangana	Chairperson	from 12/04/2016 to 11/04/2018
2.	Sh. Durgesh Keswani Bhopal, Madhya Pradesh	Member	from 12/04/2016 to 11/04/2018
3.	Smt. Sumbla Naqvi Lucknow, Uttar Pradesh	Member	from 12/04/2016 to 11/04/2018
4.	Smt. Padma Srinivas Bengaluru, Karnataka	Member	from 12/04/2016 to 11/04/2018
5.	Sh. Rajeev Kumar Budaun, Uttar Pradesh	Member	from 12/04/2016 to 22/02/2017
6.	Dr. Nilima Mehta Mumbai, Maharashtra	Member	from 12/04/2016 to 11/04/2018

7.	Prof. Jaydev Mazumdar Kolkata, West Bengal	Member	from 12/04/2016 to 11/04/2018
8.	Ms. Annie Mangsatabam Imphal, Manipur	Member	from 12/04/2016 to 11/04/2018
9.	Sh. Shivanad M. Dambal Bengaluru, Karnataka	Member	from 12/04/2016 to 11/04/2018
10.	Smt. R.K. Pramodhini Devi Imphal (West), Manipur	Member	from 12/04/2016 to 11/04/2018
11.	Sh. Manoj Singhal Chitranjan Park, New Delhi	Member	from 12/04/2016 to 11/04/2018
12.	Smt. Sushma Khargwal Lucknow, Uttar Pradesh	Member	from 12/04/2016 to 11/04/2018
13.	Ms. Deepa Vijay Bhandhari Belgaun, Karnataka	Member	from 12/04/2016 to 11/04/2018
14.	Sh. K. Vasa Babu Godavari (E), Andhra Pradesh	Member	from 12/04/2016 to 11/04/2018
15.	Sh. Nitin Bhargava Lucknow, Uttar Pradesh	Member	from 12/04/2016 to 11/04/2018
16.	Smt. Satya Sharma New Usmanpur, Delhi	Member	from 12/04/2016 to 11/04/2018
17.	Administrative Officer, CARA	Member Secretary	from 12/04/2016 to 11/04/2018

#### **1.4 State Adoption Resource Agencies (SARAs)**

State Adoption Resource Agencies (SARAs), setup under Integrated Child Protection Scheme are mandated to promote adoption of children in the State. It is also expected to function as the State level Resource Centre to coordinate, monitor and develop the adoption program, facilitate the setting up of Specialized Adoption Agencies (SAAs), maintain a comprehensive list of all such agencies, ensure that all adoptions/permanent placements of children are done in accordance with the Laws & Regulations, maintain a centralized web-based database of adoptable children with the help of District Child Protection Unit, promote linkage with Child Care Institution (CCIs) and supervise the work of SAA. It also ensures coordination amongst the agencies and CCI, makes efforts to address delays in the adoption process both during pre-adoption and adoption stages. A list of SARAs is placed at [Appendix-A](#). The SARAs are required to furnish the name, address and contact details of the SAA, along with copies of certificate or letter

of recognition or renewal to Central Adoption Resource Authority, as soon as the recognition or renewal is granted to such agencies.

#### **1.5 District Child Protection Units (DCPUs)**

1.5.1 The DCPUs are District level child protection agencies set up under Integrated Child Protection Scheme (ICPS). They are responsible to identify orphaned, abandoned and surrendered children in the District and get them declared legally free for adoption by Child Welfare Committee. They have to do this with the help of Specialised Adoption Agency or Child Care Institution. They also have to ensure that the Child Study Report and Medical Examination Report are uploaded on the Child Adoption Resource Information and Guidance System by the Specialised Adoption Agency within ten days from the date a child is declared legally free for adoption; facilitate the linkage of Child Care Institution with Specialised Adoption Agency in the same or other Districts to facilitate adoption and track the progress of adoption of each child.

1.5.2 In addition, it is required to assist the Child Welfare Committee in the restoration effort and in completing the process for declaring the abandoned children legally free for adoption, including publishing information of the child in the newspaper, obtaining the social investigation report from the probation officer and non-traceable report from police with the help of Specialised Adoption Agency, wherever required.

1.5.3 As far as adoption is concerned, it is connected with SARA and CARA for rendering all assistance at the ground level, including preparation of Home Study Report and addressing delays at various levels.

## **1.6 Specialised Adoption Agencies (SAAs)**

1.6.1 The State Government shall recognise one or more institutions or organisations in each District as a Specialised Adoption Agency, in such manner as may be provided in the Adoption Regulations framed by the Authority, for the rehabilitation of orphan, abandoned or surrendered children, through adoption and non-institutional care, as per Section 65(1) of the Juvenile Justice (Care and Protection of Children) Act 2015.

1.6.2 SAA is responsible for the care, protection and well-being of every child in its charge. SAA plays an important role in rehabilitation of child through adoption and in facilitating the Prospective Adoptive Parents. It maintains online database of each child to be adopted and prepares all documents related to children. It also prepares home study of the aspiring parent's functions in a manner as stipulated under Adoption Regulations 2017. At present, there are both government run and non-government run agencies recognised by their respective States to place children in adoption (both In-country and Inter-country) adoption. State-wise number of SAAs is placed at [Appendix-B](#).

## **1.7 Authorised Foreign Adoption Agencies (AFAAs)**

CARA authorizes Foreign Adoption Agencies for sponsoring applications of Prospective Adoptive

Parents living in a foreign country which include Non Resident Indians, Overseas Citizens of India and Foreigners. These are also accredited agencies in the receiving countries (as defined in the Hague Convention) to process cases of Inter-Country Adoptions. The AFFAs are required to register the Prospective Adoptive Parents interested to adopt children from India and to complete their Home Study Report expeditiously; follow-up with Specialised Adoption Agency for ensuring early adoption after receipt of No Objection Certificate for adoption from the Central Authority and takeup such other activities as mandated for them in the "Adoption Regulations, 2017".

## **1.8 Central Authorities and Indian Missions Abroad.**

In some of the Hague ratified countries, Central Authorities (counterpart of CARA) sponsor the cases of Prospective Adoptive Parents desiring to adopt from India. In some of the Non-Hague countries, Indian Missions are engaged in sponsoring the cases of Non-Resident Indians and Overseas citizens of India to adopt from our country.

# ACTIVITIES

## 2.1 Notification of 'the Juvenile Justice (Care and Protection of Children) Model Rules, 2016'

2.1.1 Government of India has notified Juvenile Justice (Care and Protection of Children) Model Rules, 2016 on 21<sup>st</sup> September, 2016. **Rule 19** deals with the processes relating to children for adoption, whereas, **Rule 20** deals with monitoring of pendency of cases before the CWCs by the DMs concerned. **Chapter VII** of the Model Rules provisions for adoption related reporting, foster care of non-adoptable children, additional functions of CARA, terms & condition of appointment of Members of the Steering Committee of CARA, transaction of business by the Steering Committee of CARA, time frame for the submission of its Annual Report & Annual Accounts by CARA and presenting the same in both Houses of Parliament by the Government, procedures before the court, period of disposal of applications, linkage of Child Care Institutions to Specialised Adoption Agencies. The Model Rules has adequate safeguard mechanisms for the children, to ensure their best interest and provides for reporting of all adoptions in the country including relative adoptions. Further, all adoptions under the Model Rules have to proceed as per the Adoption Regulations 2017, framed by Central Adoption Resource Authority. Adoption Regulations 2017 were notified by Government of India under Section 2(3) of Juvenile Justice (Care & Protection of Children) Act, 2015, they provided the additional norms and documentation for adoption under the said Act. CARA not only provided inputs for the Model Rules on Adoption related provisions but also provided the Secretarial /logistic support to the Drafting Committee constituted by the Ministry of Women & Child Development for framing the J.J. Rules, 2016.

## 2.2 Notification of 'Adoption Regulations, 2017'

2.2.1 The Adoption Regulations, 2017 has been framed by the Central Adoption Resource Authority and notified by the Government of India under the Section 68(c) of the Juvenile Justice (Care and Protection of Children) Act, 2015 on 4<sup>th</sup> January 2017 and has come to force in the country w.e.f. 16<sup>th</sup> January 2017 and has replaced the Adoption Guidelines, 2015. The Adoption Regulations 2017 have been framed keeping in mind the issues and challenges faced by CARA and other stake holders including the Adoption Agencies & Prospective Adoptive Parents (PAPs). This will further strengthen the adoption programme in the country by streamlining the adoption process. Transparency, early deinstitutionalisation of children, informed choice for the parents, ethical practices and strictly defined timelines in the adoption process are the salient aspects of the Adoption Regulations 2017. Important changes incorporated in the Adoption Regulations, 2017 are as enumerated underneath :

- (a) Procedures related to adoption by relatives both within the country and abroad have been defined in the Regulations.
- (b) Procedure related to adoption of step-children.
- (c) Validity of Home Study Report has been increased from two to three years.
- (d) The time period available to the domestic PAPs for matching and acceptance, after reserving the child referred, has been increased to twenty days from the existing fifteen days.
- (e) District Child protection Unit (DCPU) shall maintain a panel of professionally qualified or trained social workers.
- (f) There are 32 Schedules annexed to the Regulations including model adoption applications to be filed in the Court and this

would considerably address delays prevalent in obtaining the Court order.

- (g) CARA shall be facilitating all adoptions under the JJ Act, 2015 through Child Adoption Resource Information & Guidance System (CARINGS) and all kinds of adoptions, including adoptions by relatives shall be reported to CARA, which would enable safeguards for all adopted children by maintaining their record and ensuring post adoption follow up.

2.2.2 Salient aspects of **Adoption Regulations, 2017** have been enumerated underneath :

- (a) **Reg. 5(7)** : The age criteria for Prospective Adoptive Parents shall not be applicable in case of relative adoptions and adoption by step-parent.
- (b) **Reg. 5(8)** : Couples with three or more children shall not be considered for adoption except in case of special needs children as defined in sub-regulation(20) of regulation 2, hard to place children as mentioned in regulation 50 and in case of relative adoption and adoption by step-parent.
- (c) **Reg. 7(23)** : The surrender of child or children by the biological parents for adoption by the step-parent shall be before the Child Welfare Committee, for adoption, on the ground of emotional and social factors as envisaged under subsection (1) of section 35 of the Act, in the format given in Schedule XX.
- (d) **Reg. 10(2)** : On the basis of seniority, the Prospective Adoptive Parents shall be referred online profile of three children which will include the photographs, Child Study Report and Medical Examination Report, in their preference category, if any, from one or more Specialised Adoption Agency/Agencies through the Child Adoption Resource Information and Guidance System in one or more referrals.
- (e) **Reg. 10(5)** : The quorum of the Adoption

Committee shall be two members and the quorum of the Adoption Committee in case of adoption from a Child Care Institution shall be three members, while the presence of one official from the District Child Protection Unit would be mandatory.

- (f) **Reg. 10(7)** : The entire process of matching shall be completed within a maximum period of twenty days from the date of reserving the child.
- (g) **Reg. 10(11)** : If grounds of rejection are found to be due to systemic error or on non-justifiable reasons, seniority of the prospective adoptive parents shall be retained.
- (h) **Reg. 12(3)** : In case the child is from a Child Care Institution, which is not a Specialised Adoption Agency and is located in another district, the Specialised Adoption Agency shall file the application in the court concerned, in the district where the child is located and in such a case, the Child Care Institution will be a co-petitioner along with the Specialised Adoption Agency and the Child Care Institution shall render necessary assistance to the Specialised Adoption Agency concerned.
- (i) **Reg. 12(7)** : The adoptive parents shall not be asked in the adoption order to execute any bond or make investment in the name of the child, considering the fact that their psycho-social profile and financial status have already been ascertained from the Home Study Report and other supporting documents.
- (j) **Reg. 13(6)** : In case of disruption in **In-country adoption** –
  - (i) at the stage of pre-adoption foster care before filing a petition, the child shall be taken back by the Specialised Adoption Agency concerned with information to District Child Protection Unit;

- (ii) at the stage of pre-adoption foster-care after the petition has been filed in the court, the child shall be taken back by the Specialised Adoption Agency and adoption application shall be withdrawn from the court concerned with intimation to District Child Protection Unit;
- (iii) where the child has been taken to another State during the adoption process, the repatriation of the child shall be coordinated by State Adoption Resource Agency in the state where the child is residing and the State of origin.
- (k) **Reg. 16(2)** : Non Resident Indian, Overseas Citizen of India & foreign PAPs, The Prospective Adoptive Parents may take the child in pre-adoption foster care for a temporary period within India after issuance of No Objection Certificate by the Authority while the court order is pending, by furnishing an undertaking to the Specialised Adoption Agency in the format at Schedule VIII.
- (l) **Reg. 21** : Adoption procedure in case of Overseas Citizen of India or foreign national of Hague Adoption Convention ratified countries living in India –
  - (i) If one of the Prospective Adoptive Parents is foreigner and other is an Indian, such case shall be treated at par with Indians living in India.
  - (ii) If both the Prospective Adoptive Parents are foreigner, such case shall be treated in accordance with the provisions of regulation 20.
- (m) **Reg. 33(3)** : The State Government shall take appropriate action on the receipt of a complaint or suo-motu, in the cases of violation of the provisions under section 32, sub-sections (1) and (5) of section 41, sub-section (4) of 65, 80 and 81 of the Act, after giving due opportunity to the defaulting agency or institution or functionary.
- (n) **Reg. 34(6)** : maintain a panel of professionally qualified or trained social workers and set up counseling centre with support of State Adoption Resource Agency or the Authority to assist Specialised Adoption Agency or Child Care Institution, wherever required, for -
  - (i) counselling and preparation of the Home Study Report of the prospective adoptive parents.
  - (ii) preparation of the Child Study Report and counselling of older children;
  - (iii) preparing post-adoption follow-up report;
  - (iv) preparing family background report in cases of inter-country relative adoptions;
  - (v) post adoption counselling of adopted children and adoptive parents; and
  - (vi) assisting and counselling of older adoptees in root search.
- (o) **Reg. 39** : Foreigner regional Registration Office may exempt issue of exit visa to the adopted child travelling out of the country having No Objection Certificate and Conformity Certificate (required only in cases of Hague Adoption Convention ratified countries) from the Authority and adoption order from the competent court.
- (p) **Reg. 50** : Adoption of hard to place children.-Over and above the efforts made under regulations 8, 48 and 49, the Authority with the approval of its Steering Committee may make additional efforts for adoption of hard to place children, who are not getting any referral for long time, through Child Adoption Resource Information and Guidance System.

(q) **Reg. 51** : In-country relative adoptions -

- (i) The Prospective Adoptive Parents shall register in Child Adoption Resource Information and Guidance System and follow due legal procedure as provided in regulation 55.
- (ii) Consent of biological parents or permission of the Child Welfare Committee, as the case may be, shall be required as provided in Schedule XIX or Schedule XXII respectively.
- (iii) The consent of the child shall be obtained, if he is five years of age or above.
- (iv) Affidavit of adoptive parent(s) is required in cases of In-country relative adoptions in support of their financial and social status as per Schedule XXIV.
- (v) The prospective adoptive parents shall file an application in the competent court as provided in Schedule XXX.

(r) **Reg. 52** : Adoption of child/children by step-parent -

- (i) The couple (step-parent and one of the biological parents) shall register in Child Adoption Resource Information and Guidance System with the required documents as mentioned in Schedule VI.
- (ii) Consent of the biological parent(s) and the spouse adopting the child or children shall be required as provided in the Schedule XX.
- (iii) In case the custody of the child is under litigation, the adoption process shall be initiated only after the finalisation of the case by the court concerned.
- (iv) The biological parent and the step-parent shall file an application in the Family Court or District Court or City Civil Court as the case may be, as

per format given at Schedule XXXII.

- (v) The applicants shall obtain a certified copy of the adoption order from the court concerned and furnish a copy of the same online to the Authority through Child Adoption Resource Information and Guidance System.

(s) **Reg. 53** : Inter-country relative adoptions –

- (i) A Non-Resident Indian or an Overseas Citizen of India, interested to adopt a relative's child, may approach an Authorised Foreign Adoption Agency or the Central Authority in the country of residence for preparation of their Home Study Report and for online registration in Child Adoption Resource Information and Guidance System.
- (ii) In case there is no Authorised Foreign Adoption Agency or Central Authority in their country of residence, then the prospective adoptive parents interested to adopt a relative's child shall approach the Government department concerned or Indian diplomatic mission (in cases of Indian citizens) in that country.
- (iii) The Authorised Foreign Adoption Agency or Central Authority or the department concerned or the Indian diplomatic mission (in cases of Indian citizens), as the case may be, on completion of the Home Study Report, shall register the application of the prospective adoptive parents in Child Adoption Resource Information and Guidance System along with the required documents as mentioned in Schedule VI.
- (iv) Any person, who takes or sends a child to a foreign country or takes part in

any arrangement for transferring the care and custody of a child to another person in a foreign country without a valid order from the competent Court, shall be punishable as per the provisions of section 80 of the Act.

(t) **Reg. 54** : Prior approval for inter-country relative adoption from Authority –

- (i) On receipt of all requisite documents on Child Adoption Resource Information and Guidance System, the Authority shall forward the same to District Child Protection Unit for obtaining family background report of the child proposed for adoption, as provided in Schedule XXI.
- (ii) The District Child Protection Unit shall get the family background report conducted by its social worker and for this purpose, it can charge a fee as stipulated in the norms prescribed by the Authority from time to time.
- (iii) District Child Protection Unit shall forward a copy of the family background report of the child and the biological family to the Authority for onward submission to Authorised Foreign Adoption Agency or Central Authority or Indian Mission abroad.
- (iv) On receiving family background report of the relative's child, the Authority shall forward the same to the receiving country as required under Articles 15 and 16 of the Hague Adoption Convention along with a preapproval letter supporting the proposed adoption.
- (v) The Authorised Foreign Adoption Agency or Central Authority, on receiving requisite documents as stipulated
- (v.a) in sub regulation (3), shall arrange to forward a certificate under Article 5

or Article 17 of the Hague Adoption Convention to the Authority.

(v.b) In case of countries which are not signatories to Hague Adoption Convention, in respect of Indian citizens, family background report of the relative's child and prior approval letter from the Authority shall be forwarded to the Indian Mission of that country which will issue a recommendation letter to the Authority.

(u) **Reg. 55** : Legal Procedure-

- (i) The prospective adoptive parents, who intend to adopt the child of a relative as defined in sub-section (52) of section 2 of the Act, shall file an application in the competent court under sub-section 2 of section 56 or sub section (1) of section 60 of the Act in case of in-country relative adoption or inter-country relative adoption, respectively, alongwith a consent letter of the biological parents as provided in Schedule XIX and all other documents as provided in Schedule VI.
- (ii) The biological parent and the step-parent, who intend to adopt the child or children of the biological parent, shall file the adoption application as provided in Schedule XXXII, in the court concerned of the district where they reside, along with consent letter of the biological parents and the step-parent adopting the child or children, as provided in the Schedule XX and all other documents as provided in Schedule VI.
- (iii) The prospective adoptive parents, in case of inter-country relative adoption, shall file the adoption application in the court concerned of the district, where the child resides with biological



parents or guardians as provided in Schedule XXXI.

- (iv) The prospective adoptive parents shall file an application in Family Court or District Court or City Civil Court, as the case may be.
- (v) Before issuing an adoption order, the court shall satisfy itself of the various conditions stipulated under section 61 of the Act, and regulations 51 to 56, as the case may be.
- (vi) The prospective adoptive parents shall obtain a certified copy of the adoption order from the court and furnish a copy of the same to the District Child Protection Unit for online submission to the Authority.
- (v) **Reg. 56** : No Objection Certificate of Authority – In case of all inter-country adoptions, the Authority shall issue No Objection Certificate in favour of the adoption of the child within ten days from the date of receipt of adoption order forwarded by the District Child Protection Unit and a copy of the same shall be forwarded to the Authorised Foreign Adoption Agency or Central Authority concerned.
- (w) **Reg. 57** : Issue of Conformity Certificate - The Authority shall issue a Conformity Certificate under Article 23 of the Hague Adoption Convention in the format provided in Schedule X within three working days from the date of availability of the adoption order in the Child Adoption Resource Information and Guidance System, in case the receiving country of the adopted child is a Hague Adoption Convention signatory.
- (x) **Reg. 58** : Child Care Institution and its linkage with Specialised Adoption Agency -  
If the Child Care Institution is located in the same district :

- (i) the Specialised Adoption Agency shall complete the documentation and formalities required for the adoption of an orphan, abandoned or surrendered child including preparation of Child Study Report and Medical Examination Report of the child as per Schedule II and III respectively; and
- (ii) the Specialised Adoption Agency shall upload the profile of the child in Child Adoption Resource Information and Guidance System, which includes photograph, Child Study Report, Medical Examination Report of the child and certificate from Child Welfare Committee declaring the child legally free for adoption.

In case the Child Care Institution and the Specialised Adoption Agency are not located in the same district :

- (i) the District Child Protection Unit shall conduct Child Study Report through a social worker and Medical Examination Report of the child as per Schedule II and III respectively;
- (ii) the District Child Protection Unit shall upload the profile of the child in Child Adoption Resource Information and Guidance System, which includes photographs, Child Study Report, Medical Examination Report of the child and certificate from Child Welfare Committee declaring the child legally free for adoption; and
- (iii) once documents of children are uploaded in Child Adoption Resource Information and Guidance System, the linked Specialised Adoption Agency shall access information of such children for facilitating their adoption as per the provisions of these regulations.

(y) **Reg. 59** :Appeal to Authority –

- (i) Any prospective adoptive parents or child or any person on his behalf, aggrieved due to non-selection for adoption because of the opinion of Specialised Adoption Agency or issues related to eligibility of the prospective adoptive parents or of the child to be adopted or regarding the documentation relating to the prospective adoptive parents or the child, such as, Home Study Report or health status of the prospective adoptive parents, the Child Study Report and Medical Examination Report, may approach the Authority.\
- (ii) The application referred to in sub-regulation (I) shall be made by the aggrieved within seven days from the date of opinion or decision.
- (iii) The decision of the Authority shall be taken by a committee constituted by the Chairperson of its Steering Committee.
- (iv) The Authority shall take decision on the application within thirty days from the date of receipt of the application and the same shall be communicated to the applicant in writing within three working days of the decision.
- (v) The decision of the Authority shall be binding on all concerned.
- (vi) The Authority may decide, on the merits of each case, whether the child concerned can be blocked from further referral to any other prospective adoptive parents for adoption.

(z) **Reg. 60** : Power to relax and interpretation –

- (i) The power of relaxation and grant exception to any provision of these

regulations in respect of a case or class of cases shall be vested with the Relaxation Committee of the Authority.

(ii) Relaxation Committee of the Authority shall be chaired by the chairperson of Steering Committee of the Authority and two members consisting of its Chief Executive Officer and a member of Steering Committee having experience in law as members.

(iii) No decision of the Relaxation Committee of the Authority shall ordinarily have the effect of altering the seniority of any prospective adoptive parents unless reasons are recorded in writing and the primary consideration being the best interests of the child.

(iv) In case of any ambiguity in interpretation of any of the provisions of these regulations, the decision of the Authority shall prevail.

## 2.3 Child Adoption Resource Information & Guidance System (CARINGS).

2.3.1 Child Adoption Resource Information & Guidance System (CARINGS), an e-governance initiative on adoption, was launched in February 2011 and hosted in the official website of CARA i.e. [www.cara.nic.in](http://www.cara.nic.in). CARINGS adheres to the international protocol as envisaged in the Hague Convention on Protection of Children and Co-operation in Respect of Inter-country Adoption, 1993 to which India is a contracting State. It adheres to the National Laws. This web based monitoring system provides a transparent and child friendly adoption process across the nation. It facilitates expeditious and smooth adoption, ensures transparency in the adoption process, increases accountability of implementing agencies, creates a network of stakeholders and maintains a national database to enable effective policy making and research.

CARINGS provides online monitoring of the adoption and post-adoption process by CARA at central level and by State Government at the State level. Salient features of CARINGS have been enumerated underneath:-

- (a) Bringing transparency in the adoption process.
- (b) Minimizing delays in the adoption process.
- (c) Enabling prospective adoptive parents (PAPs) to take informed decisions.
- (d) Obtaining intelligent analysis from the database for helping in taking policy decisions.
- (e) Bringing improvements in the adoption system by providing online monitoring of the adoption and post-adoption process by CARA at central level and SARA/State Govt at the state level.
- (f) Creating a database for diligent policy planning.
- (g) Create linkages between adoption agencies and child care institutions to have the complete database of all children without parental care, so that they can be placed in a family at the earliest.
- (h) Enabling profiling of the child & the parents for better matching and facilitating parents desiring to adopt, by providing them relevant information and status track.

### 2.3.2 Benefits of CARINGS :

- (a) Monitoring adoption process online is helpful to understand delays at various levels and plug gaps in the system.
- (b) Data analysis is possible for taking important decisions in a timely manner.
- (c) Registration of adoption agencies on CARINGS.
- (d) Online registration of PAPs.
- (e) Early placement of special needs children.

- (f) Post-adoption follow-up online.
- (g) Adoption of children placed in other CCIs through linkage with SAA.
- (h) Ensuring priority to domestic adoption.

### 2.3.3 Various operational Modules :

- (a) PAPs Module for registration for in-country adoption.
- (b) SAA Module for registration of children.
- (c) DCPU Module for monitoring the adoption process within the district.
- (d) SARA Module for monitoring the adoption process within the State.
- (e) CARA Module for monitoring the adoption process within the country.
- (f) AFAA Module for registration of prospective adoptive parents desiring to adopt from abroad.
- (g) NOC Module.
- (h) FRRO Module.
- (i) Immediate Placement Module.

### 2.3.4 Achievements :

Child Adoption Resource Information & Guidance System (CARINGS) has been upgraded during 2015 to bring more transparency in the adoption system :-

- (a) 411 Specialised Adoption Agencies (SAAs) registered online through CARINGS;
- (b) 559 District Child Protection Units (DCPUs) registered online through CARINGS;
- (c) 30 State Adoption Resource Agencies (SARAs) registered online through CARINGS;
- (d) Fast-tracking of rehabilitation of special needs adoptable children through Special Needs Module;
- (e) Fast-tracking of rehabilitation of older children :256 In-country & 151 Inter-country

- (f) The Home Study Reports (HSRs) of 10291 Registered PAPs have been uploaded on CARINGS from April, 2016 to March, 2017.
- (g) Special Needs Children placed in Adoption: 49 In-country and 244 Inter-country
- (h) Hard to place children were placed in Adoption through the Immediate Placement Module : 101 In-country & 16 Inter-country

2.3.5 CARINGS has been upgraded from time-to-time.

## 2.4 Training and Development

### 2.4.1 An Overview of the Training and Development Activities conducted by CARA:

- (a) The purpose for Training and Capacity building activities conducted by CARA for various stakeholders and service providers is to :
  - (i) Strengthen adoption and non-institutional care programme in the country as envisaged in the JJ Act 2015, corresponding JJ Model Rules 2016 and Adoption Regulations 2017, various policy initiatives related to adoption and foster care taken by the Government.
  - (ii) Provide knowledge on IT application in the child protection system i.e. CARINGS etc. for greater transparency in the adoption system;
  - (iii) Promote governance in the child protection system particularly for children without parental care.
  - (iv) Strengthen skills to recognize diverse child protection issues including adoption.
  - (v) Contribute to strengthening coordination mechanisms, undertake joint planning and facilitate coordinated advocacy towards Adoption.
  - (vi) Assist the participants to function

more effectively in their present position by exposing them to the updated guidelines/rules and developing in them the skills required in their fields.

(vii) To address issues to streamline the process of SAA-CCI Linkage, Issues relating to In-Country /Inter-Country Adoptions, Preparations of HSR/CSR/MER, Adoption of Special Needs/Older children as well as addressing delays in the Adoption Process.

(viii) Get feedback from the participants about needs, issues, challenges faced and requirements during the adoption process.

(b) In the light of the above, CARA has conducted the following Programmes:

S. No.	Type of Programme	No. of Programmes during the year 2016-2017
i.	Master Trainers Programmes conducted by CARA for Multi-Stakeholders.	5
ii.	Regional Orientation Programmes for Multi-Stakeholders on Adoption conducted by CARA	9
iii.	State Orientation Programmes for Multi – Stakeholders on Adoption conducted by CARA in collaboration with the State/ UT Governments	14
iv.	Orientation-cum-Sensitization Programme on Adoption for Judicial Officers/Judges at Judicial Academies	8



*Hon'ble Minister, Social Welfare, and Senior Officers of Government of Meghalaya welcoming Smt. Maneka Sanjay Gandhi, Hon'ble Union Minister, MWCD during the Regional Conference of North Eastern States on Child Adoption at Shilong, Meghalaya on 18<sup>th</sup> April, 2016 for Arunachal Pradesh, Assam, Manipur, Mizoram, Meghalaya, Nagaland, Sikkim & Tripura.*



*Smt. Maneka Sanjay Gandhi, Hon'ble Union Minister, MWCD addressing the participants during the Regional Conference of North Eastern States on Child Adoption at Shilong, Meghalaya on 18<sup>th</sup> April, 2016 for Arunachal Pradesh, Assam, Manipur, Mizoram, Meghalaya, Nagaland, Sikkim & Tripura.*

## 2.4.2 **Master Trainers Programmes conducted by CARA for Multi-Stakeholders :**

- (a) Representatives of State Governments and NGOs have been provided with training on all aspects related to the adoption process. The Programmes at Bangalore, Chandigarh, Indore, Guwahati and Lucknow, during the period from May to July, 2016, were organized in collaboration with NIPCCD.
- (b) The Master Trainers were given training to contribute further to the capacity building of functionaries of adoption agencies, child care institutions, child protection officers and other important stakeholders in their respective States. This would enable them to arrange State orientation Programme in their respective States by involving district level functionaries and explain to them the nuances of child protection, adoption and use of on-line CARINGS application. The procedure learnt from the training sessions would be carried forward to all the stakeholders thereby helping in expanding the adoption Programmes in the States. The details of the Programmes are as follows :

S. No.	States that participated	Venue/ City	Date	No. of Participants
i.	Karnataka, Andhra Pradesh, Kerala, Pudducherry, Tamilnadu, Telengana	Bangalore	6 <sup>th</sup> and 7 <sup>th</sup> May, 2016	26
ii.	Haryana, Punjab, Delhi, Himachal Pradesh	Chandigarh	20 <sup>th</sup> and 21 <sup>st</sup> May, 2016	24
iii.	Madhya Pradesh, Chhattisgarh, Gujarat, Maharashtra, Daman & Diu, Goa, Rajasthan	Indore	3 <sup>rd</sup> and 4 <sup>th</sup> June, 2016	43
iv.	Assam, Bihar, Sikkim, Nagaland, Orissa, Arunachal Pradesh, Meghalaya, Manipur, Mizoram, Tripura	Guwahati	17 <sup>th</sup> and 18 <sup>th</sup> June, 2016	51
v.	Uttar Pradesh, Jharkhand, West Bengal, Dadra Nagar Haveli, Uttarakhand	Lucknow	15 <sup>th</sup> and 16 <sup>th</sup> July, 2016	23

#### 2.4.3 Regional Orientation Programmes for Multi-Stakeholders on Adoption conducted by CARA :

- (a) Multi Stakeholders participants comprising of representatives from Specialized Adoption Agencies (SAAs), District Child Protection Units (DCPUs), Child Welfare Committees (CWCs), State Adoption Resource Agency (SARA, State Government Department dealing with Adoption matter, Regional Passport Office, Birth Certificate Issuing Office, and adoptive parents have been imparted training at regional level. The details of the Programmes are as follows :

S. No.	Region (States Participated)	City	Date of Programme	No. of Participants
i.	<b>North-Eastern Region</b> Arunachal Pradesh, Assam, Manipur, Mizoram, Meghalaya, Nagaland, Sikkim and Tripura	Shillong, Meghalaya	18 <sup>th</sup> April, 2016	350
ii.	<b>Western Region</b> Dadra & Nagar Haveli, Daman & Diu, Goa, Gujarat, Rajasthan and Maharashtra	Pune, Mahara-shtra	07 <sup>th</sup> December, 2016	100
iii.	<b>Northern Region</b> Chandigarh, Delhi, Haryana, Himachal Pradesh, Punjab, Jammu & Kashmir and Uttarakhand	New Delhi	12 <sup>th</sup> December, 2016	120
iv.	<b>Central Region</b> Chhattisgarh and Madhya Pradesh	Indore, Madhya Pradesh	17 <sup>th</sup> December, 2016	140
v.	<b>Southern Region</b> Andhra Pradesh, Puducherry, Tamil Nadu, Telangana	Bangalore, Karnataka.	29 <sup>th</sup> December, 2016	132
vi.	<b>Southern Region</b> Andaman & Nicobar, Karnataka, Kerala and Lakshadweep	Bangalore, Karnataka.	30 <sup>th</sup> December, 2016	

vii.	<b>North Eastern Region</b> Arunachal Pradesh, Assam, Manipur, Mizoram, Meghalaya, Nagaland, Sikkim and Tripura	Guwahati, Assam.	11 <sup>th</sup> January, 2017	70
viii.	<b>Eastern Region</b> Uttar Pradesh, Bihar and Jharkhand	Lucknow, Uttar Pradesh.	16 <sup>th</sup> January, 2017	70
ix.	<b>Eastern Region</b> West Bengal and Odisha.	Lucknow, Uttar Pradesh.	17 <sup>th</sup> January, 2017	70



*Western Region Orientation Program on Adoption at Pune, Maharashtra on 7<sup>th</sup> December, 2016 for Goa, Gujarat, Maharashtra, Dadar and Nagar Haveli, Daman and Diu.*



*Northern Region Orientation Programme on Adoption at PHD Chamber, New Delhi on 12<sup>th</sup> December, 2016 for Delhi, Chandigarh, Haryana, H.P, Punjab, Jammu and Kashmir and Uttarankhand.*





*Central Region Orientation Programme on Adoption at NIPCCD Regional Centre, Indore, Madhya Pradesh on 17<sup>th</sup> December, 2016 for Madhya Pradesh and Chhattisgarh.*



*Southern Region Orientation Programme (1) on Adoption at NIPCCD Regional Centre, Bangalore, Karnataka on 29<sup>th</sup> December, 2016 for Andhra Pradesh, Puducherry, Tamil Nadu, Telangana.*



*Southern Region Orientation Programme (2) on Adoption at NIPCCD Regional Centre, Bangalore, Karnataka on 30<sup>th</sup> December, 2016 for Andaman & Nicobar, Karnataka, Kerala, Lakshadweep.*





2.4.4 State Orientation Programmes for Multi-Stakeholders on Adoption conducted by CARA in collaboration with the State/UT Governments :

- (a) The State Level Orientation Programmes were conducted for Multi Stakeholders participants comprising of representatives from Specialized Adoption Agencies (SAAs), District Child Protection Units (DCPUs), Child Welfare Committees (CWCs), State Adoption Resource Agency (SARA), State Government Department dealing with Adoption matter, Regional Passport Office, Birth Certificate Issuing Office and adoptive parents. The details of the Programmes are as follows :

S. No.	State	City	Date of Programme	No. of Participants
i.	Goa	Goa	26 <sup>th</sup> April, 2016	55
ii.	West Bengal	Siligudi	10 <sup>th</sup> September, 2016	120
iii.	Daman & Diu	Nani Daman	19 <sup>th</sup> September, 2016	85
iv.	Dadra & Nagar Haveli	Silvassa	20 <sup>th</sup> September, 2016	120
v.	Karnataka	Bangalore	05 <sup>th</sup> & 06 <sup>th</sup> October, 2016	140
vi.	Haryana	Gurugram	20 <sup>th</sup> January, 2017	
vii.	West Bengal	Kolkata	07 <sup>th</sup> February, 2017	70
viii.	Rajasthan	Jaipur	16 <sup>th</sup> February, 2017	63
ix.	Gujarat	Ahmedabad	04 <sup>th</sup> March, 2017	175
x.	Tamil Nadu	Chennai	20 <sup>th</sup> March, 2017	227
xi.	Odisha	Cuttack	10 <sup>th</sup> March, 2017	120
xii.	Odisha	Ganjam	17 <sup>th</sup> March, 2017	120
xiii.	Odisha	Sambalpur	24 <sup>th</sup> March, 2017	120
xiv.	Chhattisgarh	Raipur	24 <sup>th</sup> and 25 <sup>th</sup> March, 2017	260



State Orientation Programme on 15<sup>th</sup> July, 2016 at Pune, Maharashtra



*State Orientation Programme on 19th September, 2016 at Nani Daman, Daman & Diu*



*State Orientation Programme on 16th February, 2017 at Jaipur, Rajasthan*



*State Orientation Programme on 20<sup>th</sup> March, 2017 at Chennai, Tamilnadu*





*State Level Orientation Programme on Adoption  
at Raipur, Chhattisgarh From 24<sup>th</sup> to 25<sup>th</sup> March, 2017*

**2.4.5 Orientation-cum-Sensitization Programme on Adoption for Judicial Officers/Judges at State Judicial Academies as well as National Judicial Academy, Bhopal :**

- (a) The Orientation-cum-sensitization Programme was conducted for Director/Faculty Senior Judicial Officers (Ld. Djs and ADJs of District Court and Principal Judges of Family Courts) at National/ State Level Judicial Academies. The details of the Programmes are as follows :

S. No.	Detail of the Programme	Venue, City	Date of Programme	No. of Participants
i.	Judicial Training Programme on Child Adoption under Juvenile Justice Act, 2015	Telengana Judicial Academy, Secunderabad.	04 <sup>th</sup> June, 2016	86
ii.	Judicial Training Programme on Child Adoption under Juvenile Justice Act, 2015	Bihar Judicial Academy, Patna, Bihar	26 <sup>th</sup> June, 2016	148
iii.	One day Consultation on Adoption & related with concerned Judges	Maharashtra Judicial Academy, Thane	15 <sup>th</sup> July, 2016	50
iv.	Training Programme on Child Adoption under Juvenile Justice Act, 2015	Delhi Judicial Academy, New Delhi.	22 <sup>nd</sup> & 23 <sup>rd</sup> July, 2016	26
v.	Judicial Training Programme on Child Adoption under Juvenile Justice Act, 2015	Judicial and Legal Academy, Bhowali, Uttarakhand	30 <sup>th</sup> July, 2016	25
vi.	Judicial Training Programme on Child Adoption under Juvenile Justice Act, 2015	Judicial and Legal Academy, Bhowali, Uttrakhand	26 <sup>th</sup> November, 2016	25
vii.	Judicial Training Programme on Child Adoption under Juvenile Justice Act, 2015	Delhi Judicial Academy, Saket, New Delhi	12 <sup>th</sup> Jan 2017	80
viii.	Judicial Training Programme on Child Adoption under Juvenile Justice Act, 2015 and Adoption Regulations 2017	Maharashtra Judicial Academy, Thane, Mumbai	23 <sup>rd</sup> and 24 <sup>th</sup> January, 2017	101



*Judicial Training Programme on 4<sup>th</sup> June, 2016 at Secunderabad, Telangana*



(a) *Judicial Training Programme on 30th July, 2016 at Nainital, Uttarakhand*  
process has been undertaken. These pages are updated regularly.



*Sh. Deepak Kumar, Member Secretary & CEO, CARA participated in the Hague Working Group in Illicit Practice at Hague, Netherlands from 13th to 15th October, 2016.*

## 2.5 Participation in International Conference :

### 2.5.1 Illicit Practices in Adoption Organised by Hague Conference on Private International Law (HCCH) Netherlands.

- (a) One of the main objectives of Hague Convention (1993) was to establish a system of cooperation amongst contracting states to ensure that the safeguards in Inter-country adoption were respected and thereby, the abduction, the sale of, or traffic in children is prevented. With this backdrop, the first Working Group on preventing and addressing on illicit practices in Inter-country adoption was established in 2010 to consider the development of more effective and practical forms of cooperation between states to prevent and address specific instances of abuse.
- (b) The mandate of the Group was “to consider the development of more effective and practical forms of co-operation between states to prevent and address specific instances of abuse”. The Group considered a number of proposals, on the basis of the discussion on this topic at the 2015 Special Commission on the practical operation of the 1993 Hague Inter-country Adoption Convention and recommendation from states, and other previous work done by this Group.
- (c) The in-person meeting was held at the offices of the Permanent Bureau in The Hague (Churchillplein 6b, 2517 JW The Hague) from Thursday 13 October to Saturday 15 October 2016. The meeting commenced on the afternoon of October 13th, followed by a full second day on 14th October and ended by noon on 15th October by concluding the meeting with drafting of the minutes.
- (d) From 13th to 15th October 2016, the working Group on preventing and addressing illicit practices (“the Group”) met in the Hague. The meeting was attended by 36 experts representing 20 states, both states of origin and receiving states, and three international organisations, as well as members of the Permanent Bureau.
- (e) The Indian delegation consisted of the following:-

- (i) Deepak Kumar, CEO CARA.
- (ii) Rajesh Kumar, Under Secretary, MWCD.
- (ii) Kajal Bhat, First Secretary (Legal), Embassy of Netherland, MEA.

## 2.6 **Media & Publicity**

2.6.1 During the year, CARA has worked towards promoting the cause of legal and ethical adoption through various available media platforms. Some of the initiatives taken by CARA for the advocacy of the adoption programme has been enumerated underneath :

- (a) Presence in social media like - Facebook, Twitter to create awareness regarding on-line adoption process has been undertaken. These pages are updated regularly.
- (b) Video and Audio Spots for promoting adoption procedure for Prospective Adoptive Parents (PAPs) have been made. The same has been used widely in multi-media campaigns and also during various training programmes in the States.
- (c) A number of letters to States on registration of unregistered Child Care Institutions, SAA-CCI Linkage, preventing illegal adoptions especially through Hospitals/Nursing Homes/Fertility Clinics and on pending adoption cases at the level of CWCs and Courts were issued.
- (d) Printing of IEC Material and Hoardings.
- (e) Public Notice was issued by CARA for Specialised Adoption Agencies (SAAs) and Prospective Adoptive Parents (PAPs) with reference to online adoption process and the Adoption Regulations, 2016.
- (f) Print advertisements for sensitising the people against illegal adoption has been published in all leading newspapers.
- (g) Bilingual (Hindi & English) tutorials have been prepared for explaining the on-line process of registration on CARINGS for Prospective Adoptive Parents (PAPs).
- (h) CARA is maintaining the You-Tube page, wherein tutorials & video spots are available for promoting new adoption process and making it understandable for the PAPs.

## 2.7 Inspections & Monitoring

2.7.1 Inspections/Visits of Adoption Agencies - CARA has conducted inspections of adoption agencies to oversee that all associated agencies are discharging their role & performing their functions as stipulated under JJ Act, 2015 and Adoption Regulations, 2016 during the year 2016-2017. Details are tabulated underneath :

S. No.	State	Numbers of Adoption Agencies Inspected/Visited
i.	Assam	02
ii.	Delhi	04
iii.	Maharashtra	15
iv.	Karnataka	03
v.	Chhattisgarh	01

2.7.2 During the year 2016-2017, around 25 inspections were conducted by CARA officials all over the country about the activities of specialised adoption agencies.

## 2.8 Important Circulars and Advisories

2.8.1 A number of Circulars and Advisories were issued by CARA/MWCD to various Stakeholders which include State Governments, Child Welfare Committees, DCPU's, Courts, etc. on streamlining of adoption process. Some of the Important Circulars and Advisories are placed at [Appendix-C](#).

## 2.9 Other Initiatives, Major Achievements & Appreciations

### 2.9.1 Important Programme / Activities Initiated-

(a) **SAA-CCI Linkage** - Linkage between Specialised Adoption Agencies (SAAs) and Child Care Institutions (CCIs) have been established with a view to reach every child without parental care. During the year 2016-17, 768 children from 124 CCIs have been linked for their rehabilitation through adoption. Childline survey data has indicated that there is large number of adoptable children in the thousands of CCIs pan-India. The Ministry of Women & Child Development is in constant touch with the State Governments through video conference for reviewing the same. Circulars have already been issued from the Centre to States from time to time to expedite

the process of registering and linking all the CCIs.

(b) **Special Needs Children** - CARA has introduced a special drive to promote adoption of special needs children. A number of children having special needs have been placed in adoption within the country and abroad with the help of CARINGS and CARA is facilitating the same. These are children having mental and physical disabilities are first shown to Indian citizens followed by OCI and Foreign prospective adoptive parents for enabling their placement with loving & caring families. During the year 2016-17, through CARINGS online portal, 244 children have been placed in Inter-country adoption and 49 children in domestic adoption.

(c) **Hard to Place Children** - CARINGS has facilitated adoption of hard to place children through a newly introduced immediate placement module. There are children who despite being legally free for adoptions, were not being reserved or accepted by parents despite numerous referrals. These were generally older children or children with minor correctable medical needs. The module for immediate placement children was launched on 26 Sep 2016. During Sep - Mar 2017, 260 hard to place children have been reserved by domestic PAPs and 109 out of which have already been matched and accepted by the domestic PAPs. The same has been extended to the Inter-country PAPs w.e.f. 24 Oct 2016 till 31st March 2017, 132 children have been reserved by Inter-Country PAPs out of which 33 have already been matched and accepted by Inter-country PAPs.

(d) **Inauguration of Counselling Centre at CARA** - A Counselling Centre at CARA was inaugurated by Ms Leena Nair, Secretary (WCD) & Chairperson of the Authority on 01 Jul 2016. Counsellors have been empaneled for this purpose. The request and appointment for counselling is fixed online through CARINGS for both in-person & tele-counselling. Several PAPs have been counselled through this facility. Extension of counselling facilities at the State &

District levels through the respective State Governments has been planned.



Complex, Hitec City, Hyderabad, Andhra Pradesh. Skoch Smart Governance Award is an initiative for recognising top performing government organisations and organizations working with the government. It is awarded in recognition of the best practices and models of governance for excellent and efficient implementation of programmes and services delivery.



**2.9.2 Major Achievements** - While achievement cannot be quantified, some of the major accomplishments during the year 2016-17 can be classified as under:

- (a) Notification of the Adoption Regulations in January, 2017.
- (b) Full implementation of the online adoption process through CARINGS with all the stake holders including more than 430 adoption agencies registered.
- (c) Sensitising the PAPs about the legal adoption and the online process which has resulted in a large pool of suitable PAPs (more than 12000) registered on CARINGS for adopting a child.
- (d) Fast-tracking of rehabilitation of special needs children through Special Needs Module and hard to place children through Immediate Placement Module.

**2.9.3 Appreciations** -

- (a) Skoch Smart Governance Award, 2016 - CARA bagged two awards, i.e. Skoch Platinum Award and Skoch Smart Governance Awards 2016 during 45th Skoch Summit on 08-09 September, 2016 at HICC

# STATUTORY COMPLIANCES

## 3.1 Information on the Right to Information (RTI) Act, 2005 :

3.1.1 CARA has a Central Public Information Officer (CPIO) and an Appellate Authority under the Right to Information (RTI) Act, 2005. During the year, CARA has received a total number of 49 RTI applications (direct plus transfer cases). Out of 49 RTI applications, this office has responded & given the reply to applicant of the 36 RTI applications and 08 RTI applications transferred to Other Public Authorities.

3.1.2 Moreover, CARA has received a total number of 04 appeal applications under the RTI Act, 2005 and we have responded & given reply to appellant of the 04 appeal applications.

3.1.3 Details of RTI Applications & RTI Appeal Applications are as underneath :

### (a) RTI Applications :

Quarter of 2016-2017	No. of RTI Applications received in CARA directly	No. of RTI Applications transferred to CARA by Other Public Authorities	No. of RTI Applications responded/ reply given to the Applicant by CARA	No. of RTI Applications transferred by CARA to Other Public Authorities
1st	01	01	01	01
2nd	01	07	08	---
3rd	04	18	17	03
4th	07	10	10	04
<b>Total</b>	<b>13</b>	<b>36</b>	<b>36</b>	<b>08</b>

### (b) RTI Appeals :

Quarter of 2016-2017	No. of RTI Appeal Applications received in CARA directly	No. of RTI Appeal Applications transferred to CARA by Other Public Authorities	No. of RTI Appeal Applications responded/ reply given to the Appellant by CARA	No. of RTI Appeal Applications transferred by CARA to Other Public Authorities
1st	01	---	01	---
2nd	---	01	01	---
3rd	---	01	01	---
4th	01	---	01	---
<b>Total</b>	<b>02</b>	<b>02</b>	<b>04</b>	<b>---</b>



# DATABASE

## 4.1 Adoption Data (Consolidated) :

<b>ADOPTIONS</b>	<b>2014-2015</b>	<b>2015-2016</b>	<b>2016-2017</b>
In-country	3988	3011	3210
Inter-country	374	666	578

## 4.2 Details of State-wise Adoption Data (In-country & Inter-country) for the year 2016-2017 are as under :

<b>S. No.</b>	<b>Name of the State</b>	<b>2016-2017</b>	
		<b>In-country</b>	<b>Inter-country</b>
1.	Andhra Pradesh	61	13
2.	Assam	57	6
3.	Bihar	134	26
4.	Chandigarh	4	0
5.	Chattisgarh	60	7
6.	Delhi	134	34
7.	Goa	29	1
8.	Gujarat	108	21
9.	Haryana	50	6
10.	Himachal Pradesh	7	4
11.	Jammu & Kashmir	0	1
12.	Jharkhand	114	15
13.	Karnataka	252	23
14.	Kerala	129	16
15.	Madhya Pradesh	170	35
16.	Maharashtra	711	142
17.	Manipur	12	8
18.	Meghalaya	9	1
19.	Mizoram	25	4
20.	Nagaland	18	9
21.	Odisha	202	48
22.	Puducherry	16	5
23.	Punjab	61	24
24.	Rajasthan	142	8
25.	Tamilnadu	196	23
26.	Telangana	149	42
27.	Tripura	22	4
28.	Uttar Pradesh	126	26
29.	Uttarakhand	9	6
30.	West Bengal	203	20
---	<b>Total</b>	<b>3210</b>	<b>578</b>

4.3 Details of Country-wise Adoption Data (Inter-country Adoption of Indian Children) for the year 2016-2017 are as under :

<b>S. No.</b>	<b>Name of the Country</b>	<b>2016-2017</b>
1.	Australia	2
2.	Austria	2
3.	Belgium	8
4.	Canada	35
5.	Denmark	6
6.	Finland	4
7.	France	27
8.	Germany	3
9.	Hong Kong	3
10.	Indonesia	1
11.	Italy	113
12.	Malta	16
13.	Mauritius	1
14.	New Zeland	11
15.	Singapore	5
16.	South Africa	3
17.	Spain	61
18.	Sri Lanka	2
19.	Sweden	13
20.	Switzerland	1
21.	U.A.E.	29
22.	U.K.	18
23.	U.S.A.	213
24.	Vietnam	1
---	<b>Total</b>	<b>578</b>

# ANNEXURES

5.1 Appendix-A : State-wise State Adoption Resource Agencies (SARAs) are as under :

S. No.	State / UT	Concerned SARA	Contact Details
1.	Andhra Pradesh	State Adoption Resource Agency O/o. Directorate of Women Development & Child Welfare Department, Government of Andhra Pradesh, IInd Floor, Swarnajayanthi Complex, Ameerpet, Hyderabad, Andhra Pradesh	Assistant Director (Programme) Mobile : 09963332293  Programme Manager Mobile : 8121034803  Tel.: 040-23730520, 23732587, 23733221, Ext : 238 Adoption Section Ext No. : 222 Fax : 040-23730520 Email : adoptionandhra@gmail.com
2.	Assam	State Adoption Resource Agency O/o. State Child Protection Society, Government of Assam, 1 <sup>st</sup> Floor, House No. 46, Survey Bus Stop, Beltola, Guwahati-28, Assam	Programme Manager Mobile : 09864483226  Tel. : 0361- 2229275, 2265389 Telefax : 0361-2229275 Email : scpsassam@gmail.com, sarascps10@gmail.com, dcpukammet@gmail.com
3.	Bihar	State Adoption Resource Agency 2 <sup>nd</sup> Floor, Apana Ghar, Punaichak, Bailey Road, Patna-800023, Bihar	Programme Manager Mobile : 09955404688  Programme Officer Mobile : 09122881310  Programme Assistant Mobile : 09308784953  Tel. : 0612-2545033 Email: biharsara@gmail.com; brajesh1098@gmail.com

4.	Chandigarh	State Adoption Resource Agency Union Territory Child Protection Society, Near Vatika School, Sector-19B, Chandigarh	Programme Manager Mobile : 08146844121  Programme Officer Mobile : 09780820901 Tel : 0172-2548000 Email: ipo.utcps@gmail.com, posara.icps@gmail.com
5.	Chhattisgarh	State Adoption Resource Agency O/o. Department of Women & Child Development, Government of Chhattisgarh, Indirawati Bhavan, Block-A, 2 <sup>nd</sup> Floor, HOD Building, New Raipur, Chhattisgarh- 492001	Joint Director(CW) Mobile : 09424213430  Programme Manager Mobile : 07587762307, 07999822455  Telefax: 0771-2220006 Email : urmimalasengupta@gmail. com
6.	Dadra Nagar Haveli	State Adoption Resource Agency Integrated Child Protection Scheme(ICPS) Administration of Dadra & Nagar Haveli, Social Welfare Deptt. Block-4, PWD Campus, Silvassa-396230, Dadra Nagar Haveli	Programme Manager Mobile : 09427154262  Email : dnhsara@gmail.com, prashantbadre100@gmail.com
7.	Delhi	State Adoption Resource Agency O/o. Department of Women & Child Development Government of NCT of Delhi, I, Canning Lane, Kasturba Gandhi Marg, New Delhi - 110001	Programme Manager Mobile : 09873772311  Tel. : 011-23073416, 23073459 (ICPS) Email: saraarcdelhi@gmail.com
8.	Daman & Diu	State Adoption Resource Agency Integrated Child Protection Scheme(ICPS) Child Protection Society of U.T. of Daman and Diu, D-1/4, Govt. Qtrs., Nr. Collectorate, Dholar Moti, Daman – 396220.	Programme Officer Mobile : 07698404662  Tel. : 0260-2230085 Fax : 0260-2230854 Email : icpsswd@gmail.com

9.	Goa	State Adoption Resource Agency O/o. Directorate of Women & Child Development, Old Education Building, 2 <sup>nd</sup> Floor, 18 <sup>th</sup> June Road, Panaji, Goa - 403001	Probation Officer (HQ) Tel. : 0832-2235308, 2426112 Fax : 0832-2424238 Email : dir-wcd.goa@nic.in
10.	Gujarat	State Adoption Resource Agency Gujarat State Child Protection Society Government of Gujarat, Block 19, 3 <sup>rd</sup> Floor, Dr. Jivraj Mehta Bhavan, Sector-10/A, Gandhinagar, Gujarat - 382010	Programme Manager Mobile : 09737615383  Programme Officer Mobile : 09428606094  Tel. : 079-23242521/ 22/ 23 Fax : 079-23242522 Email : gujarat.icps@gmail.com, sara.gujarat@gmail.com, chiefsecretary@gujarat.gov.in
11.	Haryana	State Adoption Resource Agency Women and child Development Department, Government of Haryana, Bays no. 15-20, Sector 4, Panchkula, Haryana	Programme Manager  Email: shashins@gmail.com
12.	Himachal Pradesh	State Adoption Resource Agency O/o. Directorate of Women & Child Development, Government of Himachal Pradesh, Cedar House, Near Himland Hotel, Shimla, Himachal Pradesh - 171001	Programme Manager  Tel : 0177-2629731 Fax 0177- 2629731,
13.	Jharkhand	State Adoption Resource Agency Dept. of Social Welfare Women & Child Development, O/o. Jharkhand State Child Protection Society, Government of Jharkhand, Engineer's Hostel, 2 <sup>nd</sup> Floor, Sector-3, Dhurwa, Ranchi-4, Jharkhand	Programme Officer  Tel. : 0651-6573272 Email: sara.jharkhand@rediffmail.com

14.	Karnataka	State Adoption Resource Agency O/o Directorate of Women Child Development Dept. Government of Karnataka, 1st Floor, M.S. Building, Dr.Amedekar Veedhi Road, Bangalore, Karnataka-560001	Programme Manager Mobile : 09886474749  Programme Officer Mobile : 09008961187, 08217472229  Tel : 080- 22879381, 22879382, 22353776 Fax : 080-22353777 Email : dirwcd@kar.nic.in, jdpedm. dwcd@gmail.com, icpsarakar@gmail.com
15.	Kerala	State Adoption Resource Agency Rajagiri College of Social Sciences, Rajagiri P.O., Kalamassery-683104, Kerala	Programme Manager Mobile : 09747499612  Programme Officer Mobile : 09446284712  Tel. : 0484 2540727 Fax. : 0484-2532862 Email : keralasara@gmail.com, icpskerala@gmail.com
16.	Madhya Pradesh	State Adoption Resource Agency Directorate of Women & Empowerment, Jawahar Bhawan, Jawahar Bal Bhawan Campus, 2nd Stop, Tulsi Nagar, Bhopal-462001, Madhya Pradesh	Asstt. Director (Women Empowerment)  Programme Manager  Tel. : 0755-2551196 Fax : 0755-2577122 Email : icpsbhopal@gmail.com, commwcd@map.nic.in
17.	Maharashtra	State Adoption Resource Agency Maharashtra State Child Protection Society, 2nd Floor, Commissionerate of Women and Child Development, Government of Maharashtra, 28, Queens Garden, Near Old Circuit House, Pune 411 001, Maharashtra	Programme Manager Mobile : 09594067999  Tel. : 020-26360063
18.	Manipur	State Adoption Resource Agency O/o.Department of Social Welfare, Government of Manipur, Directorate Complex, AT Line (2 <sup>nd</sup> MR Gate), Imphal, Manipur - 795001	Programme Manager Mobile : 08857877875  Deputy Director(SW) Mobile : 08308662286

19.	Meghalaya	State Adoption Resource Agency O/o. Deptt. of Social Welfare, Government of Meghalaya, Lower Lanchumiere, Hopkins Road, Shillong- 793001, Meghalaya	Programme Manager Mobile : 09856925885  Programme Officer Mobile : 8014138803  Tel. : 0364-2501268 Fax : 0364-2225978 Email : sara.shillong@gmail.com
20.	Mizoram	State Adoption Resource Agency Lalchuma Building Near Directorate of Social Welfare Department, Laipuitlang, Aizawal, Mizoram - 796012	Programme Manager Mobile : 09436190895  Programme Officer Mobile : 09862329347  Tel. : 0389-2306957 Email : saramzr@ymail.com, vanlaldini@yahoo.com
21.	Nagaland	State Adoption Resource Agency O/o. State Child Protection Society Officers' Hill, Near S.P. Office, Aier's Building, Kohima, Nagaland-797001	Programme Manager Mobile : 09936282856, 08729880663  Telefax. : 0370-2242979 Email : scpsnagaland@gmail.com, renchumi@yahoo.com
22.	Odisha	State Adoption Resource Agency IMAGE Campus, Siripur Square, Unit-8, Khurdha, Bunbaneswar-751003, Odisha	Programme Officer Mobile : 09438350598  Tel. : 0674-2562349 Email : pm.sara.od@nic.in, suchetadas123@gmail.com, tia.oscps@gmail.com
23.	Puducherry	State Adoption Resource Agency O/o. Directorate of Social Welfare, Government of Puducherry, No.1, Saradambal Nagar Main Road, Ellaipillaichavady, Puducherry-5	Programme Assistant UT of Puducherry Child Protection Society Mobile : 09043707394, 09786444507  Tel.: 0413-2205871, 2205871 Fax : 0413-2206762, 2200088 Email : directorofsocialwelfare@yahoo.com, dswicpspdy@gmail.com

24.	Punjab	State Adoption Resource Agency O/o. Department of Social Security and Women & Child Development, Government of Punjab, S.C.O. No. 102-103, Sector-34A, Chandigarh-160022, Punjab	Programme Manager Mobile : 09592104500  Tel. : 0172-2608746, 2602726 Fax : 0172-2664533 Email : dsswcd@rediffmail.com, icps. punjab@gmail.com
25.	Rajasthan	State Adoption Resource Agency Social Justice & Empowerment Department, Government of Rajasthan, G 3/1A, Ambedkar Bhawan (Ext.), Hotel Rajmahal Residency Area, Civil Lines, Jaipur, Rajasthan	Programme Manager  Tel. : 0141-2226640, 02223387 Telefax : 0141-2399335/6 Email : ccosjerajasthan@gmail.com,
26.	Sikkim	State Adoption Resource Agency Dept. of Women & Child Welfare Government of Sikkim, Gangtok, Sikkim - 737101	Programme Manager (SCPS) Mobile : 09775466039  Programme Manager Mobile : 8768895427  Protection Officer Mobile : 09083501548, 07001905395, 08250176425  Tel. : 03592-202828 Fax : 03592-225682 Email : icpssikkim@gmail.com, rahuldumi@gmail.com
27.	Tamilnadu	State Adoption Resource Agency Directorate of Social Welfare, Government of Tamilnadu, 58, Arunachalam Street, Chindatripet, Chennai-600032, Tamilnadu	Programme Manager Mobile : 09444784421  Programme Officer Mobile : 09043635121, 09894186755  Tel. : 044-28455746 Email : dswchennai@gmail.com
28.	Telangana	State Adoption Resource Agency Office of the Commissioner Telangana, Dept of Women Development & Child Welfare, Government of Telangana, 2nd Floor, Swarna Jayanthi Complex, Besides Maithri Vanam Complex, Ameerpet, Hyderabad-500038, Telangana	Programme Manager Mobile : 09440814430  Tel : 040-23733848, 23733665 Email : tgwdcw@gmail.com, tgadoption@gmail.com



29.	Tripura	State Adoption Resource Agency O/o. Directorate of Social & Education, Government of Tripura, Ujan Abhog Nagar, Agartala, Tripura - 799005	Programme Manager Mobile : 09436483519 Sr. Manager (ICPS) Mobile : 08974061161  Tel. : 0381-2326033 Fax : 0381-2323980 Email : cw.dswe@gmail.com, dswe_agt@yahoo.com, dswepecell@gmail.com, chiranjit.utitsl@gmail.com
30.	Uttaranchal	State Adoption Resource Agency Dept. of Social Welfare, Government of Uttaranchal, Nageswathi Homeopathic Hospital, ISBT Road, Near Rispana Pool, Dehradun-248001, Uttaranchal	Programme Officer Mobile : 9410722092  Programme Assistant Mobile : 7830875537  Tel. : 0135-2107009 Fax : 0135-2656432 Email : directorsocialwelfare@gmail.com, ukchiefpo@gmail.com
31.	Uttar Pradesh	State Adoption Resource Agency O/o. Director Mahila Kalyan, Dept. of Women Welfare & Child Development, Government of Uttar Pradesh, 8 <sup>th</sup> Floor, Jawahar Bhawan, Ashok Marg, Lucknow-226001, Uttar Pradesh	Programme Assistant Mobile : 08795813206, 09005911964  Tel. : 0522-2286402 Fax : 0522-2286140, 2286451 Email : upsara2015@gmail.com, directormahilakalyan@gmail.com, sudhiricps@gmail.com
32.	West Bengal	State Adoption Resource Agency C/o ICMARD Building, 9 <sup>th</sup> Floor, Block-I4/2 CIT Scheme, Ultadanga, Kolkata-700067 West Bengal	Tel. : 033-23560351 Fax : 033-2337578 Email : adoption.sarawb@gmail.com

5.2 Appendix-B : State-wise District Child Protection Units (DCPUs) and Specialised Adoption Agencies (SAAs) are as under :

S. No.	State	No. of DCPUs registered on CARINGS	No. of SAAs registered on CARINGS
1.	Andhra Pradesh	13	14
2.	Arunachal Pradesh	0	2
3.	Assam	27	21
4.	Bihar	38	17
5.	Chandigarh	1	1
6.	Chhattisgarh	24	11
7.	Delhi	11	11
8.	Goa	0	2
9.	Gujarat	24	17
10.	Haryana	10	3
11.	Himachal Pradesh	12	1
12.	Jharkhand	24	8
13.	Karnataka	29	29
14.	Kerala	14	17
15.	Madhya Pradesh	41	36
16.	Maharashtra	36	61
17.	Manipur	9	8
18.	Meghalaya	11	2
19.	Mizoram	8	7
20.	Nagaland	11	4
21.	Orissa	30	20
22.	Pondicherry	2	4
23.	Punjab	20	9
24.	Rajasthan	33	36
25.	Sikkim	4	4
26.	Tamilnadu	15	16
27.	Telangana	10	11
28.	Tripura	8	9
29.	Uttar Pradesh	67	28
30.	Uttaranchal	13	7
31.	West Bengal	19	22
---	<b>Total</b>	<b>564</b>	<b>438</b>

5.3 Appendix-C : Some of the Important Circulars and Advisories were issued by CARA/MWCD to various Stakeholders which include State Governments, Child Welfare Committes, DCPUs, Courts, etc. on streamlining of adoption process are as under :

लीना नायर  
Leena Nair



सचिव  
भारत सरकार  
महिला एवं बाल विकास मंत्रालय  
शास्त्री भवन, नई दिल्ली - 110001  
Secretary  
Government of India  
Ministry of Women & Child Development  
Shastri Bhawan, New Delhi-110001  
Website : <http://www.wcd.nic.in>

D.O.No.18-2/2016/CW-II

Date : 2.3.2017

**Dear Chief Secretary,**

I would like to draw your attention to Juvenile Justice (Care and Protection of Children) Act 2015, which has come into effect from 15 Jan 2016, making comprehensive provisions for children alleged and found to be in conflict with law and children in need of care and protection taking into consideration the standards prescribed in the Convention on the Rights of the Child, the United Nations Standard Minimum Rules for the Administration of Juvenile Justice, 1985 (the Beijing Rules), the United Nations Rules for the Protection of Juveniles Deprived of their Liberty (1990), the Hague Convention on Protection of Children and Co-operation in respect of Inter-country adoption and other related international instruments.

2. The Act put emphasis on rehabilitation and social integration of child, preferably through family based care, such as restoration to family or guardian, sponsorship, foster care, adoption. Section 3 (xii) of the "General principles to be followed in the administration of Act" specifically says that a child shall be placed in institutional care as a step of last resort after making reasonable inquiry.

3. However it has been observed that non-institutional care is not receiving the desired attention. You will appreciate that Adoption, as a measure, is the best solution for rehabilitation and social integration of Orphan, Abandoned and Surrendered children.

4. But it has been observed that children registered in CARINGS for adoption is far less than the Prospective Adoptive Parents (PAPs), even though, as per information available, there are children in the institutions, who can be given in adoptions. Further among those registered in CARINGS, the pace of progress in declaring the child legally free is falling short of desired expectations leading to very small figure of children available for adoption. The reasons to it, as observed, is mainly on account of delay in declaring the child legally free for adoption by the Child Welfare Committees (CWCs). Section 38 of the Act says that child upto the age of two years would be declared legally free within a period of two months from the date of production and child above the age of two years would be declared legally free within a period of four months from the date of production of the child before CWC. Details of pendency with the CWCs are enclosed at **Annexure I**.

.....2/-


5. Delayed issuance of court order for adoption by the court and the issuance of orders beyond the mandate given in the Act & Regulations are another factors impeding the adoption program. Section 61 (2) of the Act says that court order shall be issued within a period of 2 months from the date of filing. As on date there are 1 adoption petition pending in various courts in the State, beyond the stipulated time frame of 2 months. Details of the same are annexed as **Annexure II**.

6. As such I would request you to instruct the district authorities to monitor, in their monthly meeting with the District Judge the progress of rehabilitation and social integration of child through family based/non-institutional care. The District Magistrates must also monitor the functioning of the CWCs as mandated under Section 27 (8) of the JJ Act, 2015 and also the functioning of the District Child Protection Unit (DCPU) as defined at Regulation 34 of Adoption Regulations, 2017.

7. The State Government and the State Adoption Resource Agency (SARA) must ensure that they discharge their duties as defined at Regulation 33 of the Adoption Regulations, 2017. Active monitoring of the reasons of delay in Adoption process and measures to prevent child trafficking needs to be instituted. A quarterly report, to this effect, may also be forwarded to this ministry through State Child Protection Society (SCPS).

With regards,

Yours sincerely,



**(Leena Nair)**

**Shri Manoj Parida**  
Chief Secretary  
Government of Pondicherry  
Pondicherry -605001

रश्मि एस. साहनी  
संयुक्त सचिव  
Rashmi Saxena Sahni  
Joint Secretary



भारत सरकार  
महिला एवं बाल विकास मंत्रालय  
शास्त्री भवन, नई दिल्ली-110 001  
GOVERNMENT OF INDIA  
MINISTRY OF WOMEN & CHILD DEVELOPMENT  
SHASTRI BHAWAN  
NEW DELHI-110 001 (INDIA)  
Ph : 91-11-23388612  
Fax : 91-11-23388612  
E-mail : sahni.rashmi@gov.in

D.O. No. 34-7/2015/RM/CARA

Dear Sir/Madam

This is in continuation of our earlier letter dated 7th March, 2016, 28th March, 2016 and 5th December, 2016 regarding mapping of CCIs/Homes across the country by Child Line India Foundation and linking of orphan, abandoned and surrendered children found within such CCIs/Homes with non-institutional care mechanisms especially adoption. It may be mentioned here that review teams who conducted the exercise included mandatorily a representative of the district administration also.

2. As you are already aware, the Juvenile Justice (Care & Protection of Children) Act, 2015 is based on the premise that every child has a 'right to family' and provides for various non - institutional care mechanisms, i.e. adoption, foster care and sponsorship for care and protection of all children especially orphan/abandoned and surrendered children.

3. Child Line India Foundation has furnished following data to your State of Homes/CCIs and children which is attached.


4. As a follow up to the exercise you are requested to initiate the following immediately through the State Adoption Resource Agency and/or District Child Protection Unit:

- Direct that identified Homes/CCIs are visited as per list attached;
- Get details of every orphan/abandoned/surrendered child checked;
- Connect these children to non-institutional care for rehabilitation as appropriate;
- Link these child care institutions to Specialised Adoption Agencies in your district

5. In cases of adoptable children found, through District Child Protection Unit, after verifying of data and the child being declared legally free for adoption by Child Welfare Committee (CWC), information regarding the child may be registered by the District Child Protection Unit in CARINGS (Child Adoption Resource Information and Guidance System). Orphan children who have extended family or other surviving guardians may be linked on priority with sponsorship or foster care.

6. I would appreciate if an Action Taken Report confirming validity of mapping data could be furnished to the Ministry at an early date.

With regards,

Yours sincerely,  
  
(Rashmi Saxena Sahni)

To  
all Principal Secretaries of State/UTs

रश्मि एस. साहनी  
संयुक्त सचिव  
*Rashmi Saxena Sahni*  
Joint Secretary



भारत सरकार  
महिला एवं बाल विकास मंत्रालय  
शास्त्री भवन, नई दिल्ली-110 001  
GOVERNMENT OF INDIA  
MINISTRY OF WOMEN & CHILD DEVELOPMENT  
SHASTRI BHAWAN  
NEW DELHI-110 001 (INDIA)  
Ph : 91-11-23388576  
Fax : 91-11-23388612  
E-mail : sahni.rashmi@gov.in

D.O. No 11/13/2015-CW-II

Dated 10<sup>th</sup> March, 2017

Dear *Madam/Sir*

I write you in the context of the our earlier letters dated 7<sup>th</sup> March, 2016, 28<sup>th</sup> March 2016, 5<sup>th</sup> December, 2016 and 6<sup>th</sup> January, 2017 regarding mapping exercise of CCIs/ Homes across the country by Childline India Foundation(CIF) through a review team which included a representative of the district administration also.

2. Childline India Foundation has submitted a report of the mapping exercise including details of orphan/abandoned / surrendered children available in Child Care institutions (CCIs) who can be placed for various non-institutional care mechanism i.e. adoption, foster care and sponsorship for care and protection of children. The details of such children identified in all the Child Care Institutions of State are attached for your ready reference.

3. In view of the above, I request you to initiate an immediate follow up of the mapping exercise through the State Adoption Resource Agency (SARA) and District Child Protection Unit (DCPU) and take the following actions accordingly:

- Confirm validity of the data pertaining CCIs and orphan/abandoned/ surrendered children
- Connect the orphan/abandoned/surrendered children to non-institutional care for rehabilitation as appropriate
- Link the Child Care Institutions (CCIs) to nearest Specialised Adoption Agencies (SAA)

4. I request you to share an Action Taken Report, confirming validity of the data generated through mapping exercise so that all orphan/abandoned/ surrendered children in your State/UT can be provided with family environment. I would appreciate if you could furnish the Action Taken Report to the Ministry at the earliest.

With Regards

Yours sincerely,

*Rashmi Saxena Sahni*  
(Rashmi Saxena Sahni)

Encl: As above

To,

All Principal Secretaries/ Secretaries  
All States/ UTs



## Central Adoption Resource Authority केन्द्रीय दत्तक-ग्रहण संसाधन प्राधिकरण

(A Statutory Body of Ministry of Women & Child Development, Government of India)  
(भारत सरकार के महिला एवं बाल विकास मंत्रालय की संविधिक निकाय)



F.No.CARA/TC014/2/2017-DD(BKS)

Date: 28.03.2017

No.....

Date.....

Dr. Akshay Kumar Mishra,  
Ld. Registrar General,  
High Court of Orissa,  
Chandni Chowk,  
CUTTACK.

Sub: Request for getting the adoption cases pending in the Courts concerned in Odisha beyond 02 months period, expedited.

Sir,

1. I am thankful to you as well as to the Lordship, Hon'ble (Mr.) Justice Vineet Saran, respected Chief Justice of the High Court of Orissa, for giving me an opportunity to discuss the issues relating to pendency of Court cases relating to adoption.
2. During the meeting held with you in your Chamber on 06.03.2017 (afternoon), I had brought to your attention many adoption cases pending in different Courts in the State. At some places, such as, Cuttack, Keonjhar, Rourkela, Kandhmal/Phulbani, the Adoption Cases are pending since Ld. Principal Judge is not in position in the Family Court in such Districts / places.
3. As you may be aware, the senior-most Judge in the Court concerned should attend the pending cases, if the Judge concerned is not in position beyond one month [as per Rule 46(1) of JJ Model Rules, 2016]. However, since the Family Courts in Odisha has just one Judge, there is no alternative in such Courts for getting the pending cases attended in the same Court in the absence of Incumbent.
4. In the light of the above and considering the fact that there are some cases pending in some Family Courts for long time (which include 3 cases from Servants of India Society, Choudwar as well as at Sambalpur and Rourkela), it is requested that such cases may please be assigned by the High Court to the Court of Ld. District Judge in the same District, for expeditious disposal (if there is no possibility for appointment / joining of regular Incumbent in the Family Court in respective Districts), as "Court" in matters of adoption may include the District Court, Family Court and City Civil Courts [Section 2(23) of JJ Act, 2015 refers].

P.T.O.

: 2 :

6. If the posting of Ld. Judge in the Family Court, Rourkerla is going to take some time, the adoption cases in Rourkela should also be assigned to the Ld. ADJ at Rourkela or to the Ld. District Judge, Sundergarh. It may be mentioned that as per Orissa Civil Court Act (Section 7), the Ld. ADJ also has the jurisdiction to admit, hear and decide adoption cases.
7. Looking forward to a favourable response.

Yours faithfully,



(DEEPAK KUMAR)

Member Secretary & CEO

Central Adoption Resource Authority  
Ministry of Social Justice & Empowerment  
West Block, 2nd Floor  
New Delhi, India



# **AUDIT REPORT & ANNUAL ACCOUNTS FOR 2016-2017**

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**The Audit Report of CAG  
in respect of Audited Accounts of  
Central Adoption Resource Authority,  
New Delhi  
for the year 2016-2017  
(ended 31<sup>st</sup> March, 2017)**



## SPEED POST

कार्यालय महानिदेशक  
लेखापरीक्षा (केन्द्रीय व्यय)  
इन्द्रप्रस्थ इस्टेट, नई दिल्ली-110 002  
Office of the Director General of Audit  
(Central Expenditure)  
Indraprastha Estate, New Delhi-110 002

संजीव कुमार  
निदेशक (ए.एम.जी.-III)

9 NOV 2017

दिनांक: 08.11.2017

प्रिय सचिव,

केन्द्रीय दत्तक-ग्रहण संसाधन प्राधिकरण के वर्ष 2016-17 के वार्षिक लेखों की लेखापरीक्षा इस कार्यालय द्वारा की गयी है तथा पृथक लेखापरीक्षा प्रतिवेदन इस कार्यालय के पत्र संख्या ए.एम.जी.-III/4-84/एस.ए.आर./सी.ए.आर.ए./2017-18/1390 दिनांक 08.11.2017 को जारी कर दिया गया है। लेखापरीक्षा के दौरान कुछ विसंगतियाँ ध्यान में आई हैं, जिन्हें लेखापरीक्षा प्रतिवेदन में शामिल नहीं किया गया है। इन विसंगतियों को संलग्न अनुबंध में दर्शाया गया है।

अतः इन पर आपका ध्यान आकर्षित करते हुए मेरा अनुरोध है कि इन विसंगतियों पर उचित सुधारात्मक कार्यवाही की जाये।

सादर

आपका शुभेच्छु

संजीव

संलग्नक: उपरोक्त

कर्नल दीपक कुमार  
सदस्य सचिव एवं सी. ई. ओ. ,  
केन्द्रीय दत्तक ग्रहण संसाधन प्राधिकरण,  
वेस्ट ब्लॉक 8, विंग-2, आर के पुरम,  
दिल्ली -110066.

13 Nov 2017

Acets Officer

# Annexure

( to D.O. Letter No.AMG-III/4-8/SAR/CARA/2017-18/1390 dated 08.11.2017)

## 1. Current Liabilities and Provisions (Schedule-7) – Rs.265.87 lakh.

The above includes Rs. 33,620 towards Terre Des Homemes (Lausanne) and Rs. 33,641 towards The Barker Foundation (USA) as liabilities of CARA. Since the amounts were not payable to these organizations but the refund of expenditure booked in their names, the amounts should have been taken as income of CARA. This has resulted in overstatement of liabilities and understatement of income by the like amounts. This was also pointed out during previous year by audit but no remedial action has been taken.

2. CARA received Rs. 23,167/- towards refund of medical reimbursement paid to its staff in 2007-08. The receipts was, however, deducted against expenditure on account of medical expenses. Since the amount was already booked as expenditure during 2007-08, refund should have been taken as income in this accounting year. This resulted in understatement of prior period income as well as expenditure by the like amount.

3. Similarly, an amount of Rs. 67,613/- was received towards leave salary contribution in respect of staff. CARA adjusted this receipt against the expenses on account of 'leave salary' which resulted in understatement of liability as well as expenditure by the like amount.

4. During 2012-13, furniture and fixture of Rs. 32.51 lakh were purchased but item-wise break-up not maintained. In the absence of the break-up, the physical existence of these assets and accuracy of the depreciation charged could not be verified in audit. This has been reported in the previous years' report also but the remedial action is still awaited.

5. In Schedule-11-Current Assets, Loan, Advances, etc. an amount of Rs.968.11 lakh had been shown as outstanding advances to outside agencies as of 31.3.2017. These advance pertained to very old period as detailed below:

(Rs. In lakh)

Advances given to	Opening Balance	Advances given during year	Advances Adjusted	Balance as on 31 March	Purpose
NIC	47.93	-	-	47.93	Online portal & maintenance, supply of manpower
NICSI	58.33	14.69	-	73.02	
CPWD	82.17	7.68	-	89.85	Office repair & maintenance
DAVP	330.54	464.00	200.00	594.54	Advertising & Publicity
NFDC	223.45	56.19	160.62	119.02	Advertising & Publicity
DGS&D	0.65	-	0.01	0.64	Computers Purchase
Various NGOs	51.42	28.29	36.60	43.11	Training & Awareness programme
Total				<b>968.11</b>	

Audit noted that most of the works for which advances were given, had been completed viz. office repair & maintenance by CPWD. However, in absence of adjustment bills, CARA has neither booked the expenditure nor capitalised the assets created out of these advances. This was also reported in the previous year's report but no remedial action was taken.

By: SPEED POST



कार्यालय महानिदेशक लेखापरीक्षा (केंद्रीय व्यय) इन्द्रप्रस्थ एस्टेट, नई दिल्ली - 110002  
OFFICE OF THE DIRECTOR GENERAL OF AUDIT (CENTRAL EXPENDITURE)  
INDRAPRASTHA ESTATE, NEW DELHI - 110002

दूरभाष/Phone: 011-23454329 फैक्स/Fax 23702271 ईमेल / Email: amg3hq@gmail.com

संख्या/No. AMG-III/4-84/SAR/CARA/2017-18/1389

दिनांक/Dated: 08.11.2017

सेवा में

सचिव, भारत सरकार  
महिला एवं बाल विकास मंत्रालय,  
शास्त्री भवन,  
नई दिल्ली

विषय: वर्ष 2016-2017 के लिए केन्द्रीय दत्तक ग्रहण संसाधन प्राधिकरण, नई दिल्ली के लेखाओं पर पृथक लेखापरीक्षा प्रतिवेदन।

महोदय / महोदया

मैं केन्द्रीय दत्तक ग्रहण संसाधन प्राधिकरण, नई दिल्ली के वर्ष 2016-2017 के प्रमाणित वार्षिक लेखे की प्रति, उसके प्रतिवेदन तथा लेखापरीक्षा प्रमाणपत्र की प्रति संसद के पटल पर रखने के लिये संलग्न करता हूँ।

संसद को प्रस्तुत कर दस्तावेज की दो प्रतियाँ उस तिथि को दर्शाते हुए, जब वे संसद को प्रस्तुत किए गए थे, इस कार्यालय को तथा भारत के नियंत्रक महालेखापरीक्षक के कार्यालय को भेजी जाए। कृपया यह सुनिश्चित करें कि पृथक लेखापरीक्षा प्रतिवेदन को संसद के दोनों सदनों के समक्ष प्रस्तुत करने से पहले वार्षिक लेखाओं को शासी निकाय द्वारा अवश्य अनुमोदित करा लिया जाए।

लेखापरीक्षा प्रतिवेदन का हिन्दी अनुवाद एवं इसे जारी करने से संबंधित सभी कार्यों को आपके निकाय द्वारा किया जाना ही अपेक्षित है। पृथक लेखापरीक्षा प्रतिवेदन का हिन्दी अनुवाद जारी करते समय निम्नलिखित अस्वीकरण (Disclaimer) अंकित करें :

"प्रस्तुत प्रतिवेदन मूल रूप से अंग्रेजी में लिखित पृथक लेखापरीक्षा प्रतिवेदन का हिन्दी अनुवाद है। यदि इसमें कोई विसंगति परिलक्षित होती है तो अंग्रेजी में लिखित प्रतिवेदन मान्य होगा।"

भवदीय

अनुलग्नक : यथोपरि।

हस्ता/-

निदेशक ( ए.एम.जी.-III)

JD  
Accts officer

13/11/2017

9 NOV 2017

By: SPEED POST

संख्या/No. AMG-III/4-84/SAR/CARA/2017-18/1390

दिनांक/Dated 08.11.2017

प्रतिलिपि: कर्नल दीपक कुमार, सदस्य सचिव एवं सी. ई. ओ., केन्द्रीय दतक ग्रहण संसाधन प्राधिकरण, वेस्ट ब्लॉक 8, विंग-2, आर के पुरम दिल्ली-110066 को लेखापरीक्षा प्रतिवेदन तथा लेखापरीक्षा प्रमाणपत्र की प्रति आवश्यक कार्यवाही हेतु अग्रोषित की जाती है। यह अनुरोध किया जाता है कि संसद को प्रस्तुत दस्तावेजों की दो प्रतियां उस तिथि को दर्शाते हुए जब वे संसद को प्रस्तुत किए गए थे इस कार्यालय को तथा भारत के नियंत्रक एवं महालेखापरीक्षक के कार्यालय को भेजी जाएं।

कृपया यह सुनिश्चित करें कि पृथक लेखापरीक्षा प्रतिवेदन को संसद के दोनों सदनों के समक्ष प्रस्तुत करने से पहले वार्षिक लेखाओं को शासी निकाय द्वारा अवश्य अनुमोदित करा लिया जाए। यह भी अनुरोध किया जाता है कि पृथक लेखापरीक्षा प्रतिवेदन के हिन्दी अनुवाद की एक प्रति शीघ्र इस कार्यालय को भेजी जाएं।

अनुलग्नक : यथोपरि।

निदेशक ( ए.एम.जी.-III )

**Separate Audit Report of the Comptroller & Auditor General of India on the  
Accounts of the Central Adoption Resource Authority, New Delhi  
for the year ended 31 March 2017**

1. We have audited the attached Balance Sheet of the Central Adoption Resource Authority, New Delhi (CARA) as on 31 March 2017, Income & Expenditure Account and Receipts & Payment Account for the year ended on that date under Section 19(2) of the Comptroller & Auditor General's (Duties, Powers & Conditions on Service) Act, 1971. These financial statements are the responsibility of CARA. Our responsibility is to express an opinion on these financial statements based on our audit.

2. This Separate Audit Report contains the comments of the Comptroller & Auditor General of India (CAG) on the accounting treatment only with regard to classification, conformity with the best accounting practices, accounting standards and disclosure norms, etc. Audit observation on financial transaction with regard to compliance with the Law, Rules & Regulations ( Propriety and Regularity ), and efficiency-cum-performance aspects etc., if any, are reported through Inspection Reports/CAG's Audit Reports separately.

3. We have conducted our audit in accordance with auditing standards generally accepted in India. These standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatements. An audit includes examining, on a test basis, evidences supporting the amount and disclosure in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall presentation of financial statements. We believe that our audit provides a reasonable basis for our opinion.

4. Based on our audit, we report that:

i) We have obtained all the information and explanations, which to the best of our knowledge and belief were necessary for the purpose of our audit;

ii) The Balance Sheet, Income & Expenditure Account / Receipts & Payments Account dealt with by this report have been drawn up in the format approved by the Ministry of Finance.

iii) In our opinion proper books of accounts and other relevant records have been maintained by CARA in so far as it appears from our examination of such books.

iv) We further report that:

**A. Balance Sheet**

**A.1 Liabilities**

**A.1.1 Current Liabilities and Provisions (Schedule-7): Rs.265.87 lakh**

CARA has depicted an unspent balance of Rs.79.76 lakh (Schedule-13 to Income and Expenditure Account) instead of Rs.76.97 lakh. This resulted in overstatement of Current Liabilities (Schedule-7) by Rs.2.79 lakh and understatement of capital fund by the like amount.

**B. Receipts and payments**

In Receipt and payment accounts the following entries have been shown, which were actually the opening balance (Receipts side) and closing balance (Payment side) of Ledgers under these accounts

<b>Receipts</b>			
	<b>Plan</b>	<b>Non-Plan</b>	<b>Total</b>
Adjustments of Previous year advances	7,82,36,647	19,75,215	8,02,11,862
Income of Investments from: Own Funds (Other investments)	-	72,36,709	72,36,709
<b>Total Impact on Receipts Side</b>	<b>AI</b> <b>7,82,36,647</b>	<b>92,11,924</b>	<b>8,74,48,571</b>

<b>Payments</b>			
Loans and Advances to Others	9,60,23,093	29,09,697	9,89,33,790
Investments and Deposit made: Out of own funds	-	76,45,687	76,45,687
<b>Total impact on Payments Side</b>	<b>A2</b>	<b>9,60,23,093</b>	<b>1,05,55,384</b>
		<b>10,65,78,477</b>	

However, as per (i) Trial balance and (ii) register of investments (FDRs) the actual values of these two entries should have been as under:

<b>Receipts</b>			
	<b>Plan</b>	<b>Non-Plan</b>	<b>Total</b>
Adjustments of Previous year advances	4,02,73,129	9,84,215	4,12,57,344
Income of Investments from: Own Funds (Other investments)	-	29,66,161	29,66,161
<b>Total Impact on Receipts Side</b>	<b>B1</b>	<b>4,02,73,129</b>	<b>4,42,23,505</b>
Amount taken in R&P Account A1	7,82,36,647	92,11,924	8,74,48,571
'Overstatement' in Receipts A1-B1	3,79,63,518	52,61,548	4,32,25,066
<b>Payments</b>			
Loans and Advances to Others	5,80,59,575	19,18,697	5,99,78,272
Investments and Deposit made: Out of own funds	-	33,75,139	33,75,139
<b>Total impact on Payments Side</b>	<b>B2</b>	<b>5,80,59,575</b>	<b>6,33,53,411</b>
Amount taken in R&P Account	<b>A2</b>	9,60,23,093	1,05,55,384
'Overstatement' in Payments	<b>A2-B2</b>	3,79,63,518	52,61,548
		4,32,25,066	

Therefore, both the receipts and payments of CARA were overstated by an amount of Rs.432.25 lakh in the final accounts. This difference needs to be reconciled.

### **C. General**

**C.1** In Receipts & Payment Accounts, previous year's opening balance of Syndicate bank account (for Plan funds) was shown under opening balance under 'Union bank of India' account (for Plan funds) and vice versa.

**C.2** Salary was accounted for on cash basis instead of accrual basis.

**C.3** There were other discrepancies in various schedules to Accounts for 2016-17 are as under:

- a. Under Schedule-21 (other administrative expenses) an expenditure of Rs.1,10,017/- incurred on travelling expenses of staff/officials of CARA, was misclassified under 'advertisement and publicity' head under the same schedule. In addition, CARA has also not maintained TA register.
- b. In Schedule-I, the words "income and expenditure accounts" should have been placed just after "add/deduct: Balance of net income/(expenditure) transferred from the". Moreover, under this nomenclature the total of Plan and non-plan entries was not shown resulting in mismatch of schedule-I with corresponding entries in Balance Sheet. Further, the corresponding entries pertaining to previous year were not shown under correct nomenclature.
- c. Under schedule-7 A: Current liabilities, some of the entries viz. Ms Saranya PSS, Ms. Usha Malhotra, Mr Vijay Singh were not shown in total ( of Plan and Non-Plan) which resulted in total of this schedule not matching with corresponding entries in Balance Sheet. Further, the corresponding entries pertaining to previous year were not shown under correct nomenclature viz. The Barker foundation USA, Terre Des Hommes.
- d. Similarly, under schedule-21: Other administrative expenses, some of the entries (viz. Internet lease line expenses, CARING expenses) were not shown under total column (of Plan & non-Plan) which again resulted

in the total of this schedule not matching with corresponding entries in Income and Expenditure account. Moreover, an entry of Rs.68.43 lakh was repeated incorrectly under the head CARING expenses for the previous year which also resulted in discrepancies in total of this schedule (for last year) with corresponding entries in I/E account.

#### D. Grants-in-aid

The details of grant-in-aid received, expending and unspent balance by CARA during 2016-17 are as under:

(Rs. in Lakh)

Particulars	Plan	Non-Plan	Total
Grant Received	507.24	238.99	746.23
Unspent amount of previous year	53.57	6.99	60.56
Total available funds	560.81	245.98	806.79
Expenditure	517.62	212.20	729.82
Unspent amount at the year end	43.19	33.78	76.97

Thus, at the end of the accounting period as of 31.03.2017, CARA had unspent balance of Rs.76.97 lakh.

- v. Subject to observations in the preceding paragraphs, we report that the Balance Sheet, Income & Expenditure Account and Receipts & Payments Account dealt with by this report are in agreement with the books of accounts.
- vi. In our opinion and to the best of our information and according to the explanation given to us, the said financial read together with the Accounting Policies and Notes on Accounts, and Subject to the significant matters stated above and other matters mentioned in Annexure to this Audit Report give a true and fair view in conformity with accounting principles generally accepted in India;
  - a. In so far as it relates to the Balance Sheet, of the state of affairs of the Central Adoption Resource Authority as at 31 March 2017; and
  - b. In so far as it relates to Income and Expenditure Accounts of the Surplus for the year ended on that date.

For and on behalf of C& AG of India

Sd/-

Director General of Audit  
Central expenditure

Place: New Delhi  
Date: 08.11.2017



# Annexure

## 1. Adequacy of Internal Audit System

The internal audit had been conducted by Chartered Accountant of financial year 2016-17.

## 2. Adequacy of Internal Control System

- Response of the management to statutory audit objections is not effective as six audit paras for the period 2007-08 to 2012-13 were outstanding.
- Physical verification of assets, library books and inventories were not conducted timely.
- During 2012-13, furniture and fixture of Rs.32.51 lakh were purchased but item-wise break-up was not maintained. In the absence of the break-up, the physical verification of these assets and accuracy of the depreciation charged could not be verified in audit.
- The investments of general provident funds were not in accordance with the Ministry of Finance's guidelines.
- Physical verification of Assets and Investments were not done promptly.

In view of the above, the Internal Control Systems in CARA needs to be strengthened.

## 3. System of physical verification of assets

Physical verification of fixed assets has been conducted only up to 31.10.2016.

## 4. System of physical verification of inventory

- Physical verification of books has been conducted up to 28.11.2016.
- The physical verification of stationery and consumables has been conducted up to 31.3.2014.

## 5. Regularity in payment of dues

No Payment over six months in respect of statutory dues like Income Tax, Sales Tax, Service Tax, Custom Duty, Cess, Contributory Provident Fund and Employee's State Insurance are outstanding as on 31.03.2017.



# **CENTRAL ADOPTION RESOURCE AUTHORITY**

**Ministry of Women & Child Development,  
Govt. of India**

## **FINANCIAL STATEMENT AS AT 31.03.2017**

**FINANCIAL STATEMENT**

**Central Adoption Resource Authority**

West Block - 8, Wing - 2, 2nd Floor, R.K. Puram, New Delhi - 110 066

**BALANCE SHEET AS AT 31ST MARCH, 2017**

(Amount in Rs.)

CORPUS/CAPITAL FUND AND LIABILITIES	Schedule	Current Year		Previous Year		
		Plan	Non-Plan	Plan	Non-Plan	Total
<b>CAPITAL FUND</b>	1	102,414,526.00	(4,802,957.00)	97,611,569.00	82,910,900.00	80,236,973.00
RESERVES AND SURPLUS	2	-	-	-	-	-
EARMARKED/ENDOWMENT FUNDS	3					
SECURED LOANS AND BORROWINGS	4					
UNSECURED LOANS AND BORROWINGS	5					
DEFERRED CREDIT LIABILITIES	6					
CURRENT LIABILITIES AND PROVISIONS	7	5,123,836.00	21,463,697.00	26,587,533.00	6,157,314.00	20,575,030.00
Excess of Income over Expenditure						
<b>TOTAL</b>		107,538,362.00	16,660,740.00	124,199,102.00	89,068,214.00	100,812,003.00
<b>ASSETS</b>						
<b>FIXED ASSETS</b>						
INVESTMENTS - FROM EARMARKED/ENDOWMENT FUNDS	8	7,194,011.00	467,036.00	7,661,047.00	5,474,467.00	6,172,967.00
INVESTMENTS - OTHERS	9					
CURRENT ASSETS, LOANS, ADVANCES ETC.	10		7,645,687.00	7,645,687.00		7,236,709.00
MISCELLANEOUS EXPENDITURE	11	100,344,351.00	8,548,017.00	108,892,368.00	83,593,747.00	87,402,327.00
(to the extent not written off or adjusted)						
<b>TOTAL</b>		107,538,362.00	16,660,740.00	124,199,102.00	89,068,214.00	100,812,003.00
SIGNIFICANT ACCOUNTING POLICIES	24					
CONTINGENT LIABILITIES AND NOTES ON ACCOUNTS	25					

**FINANCIAL STATEMENT**  
**Central Adoption Resource Authority**  
 West Block - 8, Wing - 2, 2nd Floor, R.K. Puram, New Delhi - 110 066

**INCOME & EXPENDITURE ACCOUNT FOR THE PERIOD/ YEAR ENDED 01/04/2016 TO 31/03/2017**

(Amount in Rs.)

INCOME	Schedule	Current Year			Previous Year		
		Plan	Non-Plan	Total	Plan	Non-Plan	Total
Income from Sales/Services	12						
Grant/Subsidies	13	48,484,134.00	20,926,733.00	69,410,867.00	11,863,650.00	6,806,734.00	18,670,384.00
Fees /Subscriptions	14						
Income from Investments (Income on Invest. From earmarked/endow. Funds transferred to Funds.	15						
Income from Royalty, Publication etc.	16						
Interest Earned	17	753,552.00	733,624.00	1,487,176.00	321,697.00	544,671.00	866,368.00
Other Income	18		44,442.00	44,442.00	-	63,331.00	63,331.00
Increase/(decrease) in stock of Finished goods and works-in-progress	19						
<b>TOTAL (A)</b>		<b>49,237,686.00</b>	<b>21,704,799.00</b>	<b>70,942,485.00</b>	<b>12,185,347.00</b>	<b>7,414,736.00</b>	<b>19,600,083.00</b>
<b>EXPENDITURE</b>							
Establishment Expenses	20		19,323,284.00	19,323,284.00		3,526,674.00	3,526,674.00
Other Administrative Expenses	21	31,453,604.00	4,279,081.00	35,732,685.00	33,680,546.00	2,923,833.00	36,604,379.00
Expenditure on Grants, Subside etc.	22						
Interest	23						
Depreciation (Net Total at the year-end - corresponding to Schedule 8)		1,555,907.00	247,462.00	1,803,369.00	106,418.00	30,543.00	136,961.00
<b>TOTAL (B)</b>		<b>33,009,511.00</b>	<b>23,849,827.00</b>	<b>56,859,338.00</b>	<b>33,786,964.00</b>	<b>6,481,050.00</b>	<b>40,268,014.00</b>
Balance being excess of Income over Expenditure (A-B)		<b>16,228,175.00</b>	<b>(2,145,028.00)</b>	<b>14,083,147.00</b>	<b>(21,601,617.00)</b>	<b>933,686.00</b>	<b>(20,667,931.00)</b>
Transfer to Special Reserve ( Specify each)							
Transfer to/from General Reserve							
<b>BALANCE BEING SURPLUS/(DEFICIT) CARRIED TO CAPITAL FUND</b>		16,228,175.00	(2,145,028.00)	14,083,147.00	(21,601,617.00)	933,686.00	(20,667,931.00)
SIGNIFICANT ACCOUNTING POLICIES	24						
CONTINGENT LIABILITIES AND NOTES ON ACCOUNTS	25						

**FINANCIAL STATEMENT**

**Central Adoption Resource Authority**

West Block - 8, Wing - 2, 2nd Floor, R.K. Puram, New Delhi - 110 066

**RECEIPTS AND PAYMENTS FOR THE PERIOD/YEAR ENDED 1ST APRIL, 2016 TO 31ST MARCH, 2017**

<b>RECEIPTS</b>					
<b>RECEIPTS</b>	<b>Current Year</b>			<b>Previous Year</b>	
	<b>Plan</b>	<b>Non-Plan</b>	<b>Total</b>	<b>Plan</b>	<b>Non-Plan</b>
<b>(I) Opening Balances:</b>					
a) Cash in hand	9,664	4,799	14,463	7,250	8,118
b) Bank Balances			-		
(i) In current accounts( unspent bal.)			-		
(ii) In desposit accounts					
(iii) Savings accounts ( Syndicate Bank)	188,009	1,797,388	1,985,397	12,522,948	3,668,908
Union Bank of India	159,427		159,427	1,912,900	
IDBI Bank		31,178	31,178		30,565
Adjustment of previous year advance	78,236,647	1,975,215	80,211,862	99,830,531	1,801,321
<b>(II) Grants Received:</b>					
a) From Government of India:-					
l) Revenue Expenses	52,448,292	18,283,002	70,731,294		3,798,065
ii) Capital Expenses	3,275,451	15,998	3,291,449		1,935
b) From State Government					
c) From other sources (details)					
(Grants for capital & revenue exp. to be shown separately)					
<b>(III) Income on Investments from:</b>					
a) Earmarked/Endow. Funds					
b) Own Funds (0th. Investment)		7,236,709	7,236,709		6,537,444
<b>(IV) Interest Received:</b>					
a) On Bank deposits					
b) Loans,Advances etc.					
c) Saving Account	753,552	733,624	1,487,176	321,697	544,671
Interest accrued ( received during year)			-		
<b>(V) Other Income (Specify):</b>					
Misc. Receipts		44,092	44,092		63,331
International Meet Reistration Fee			-		
Other income			-		
Receipt against RTI		350	350		-
Rebate on use of Franking Machine			-		
<b>(VI) Amount Borrowed:</b>					
<b>(VII) Any other receipts</b>					
(give details):					
Security Deposit			-		
FSC			-		-
<b>TOTAL</b>	<b>135,071,042</b>	<b>30,122,355</b>	<b>165,193,397</b>	<b>114,595,326</b>	<b>16,454,358</b>

<b>PAYMENTS</b>						
<b>PAYMENTS</b>	<b>Current Year</b>			<b>Previous Year</b>		
	<b>Plan</b>	<b>Non-Plan</b>	<b>Total</b>	<b>Plan</b>	<b>Non-Plan</b>	<b>Total</b>
<b>(I) Expenses:</b>						
a) Establ. Exp.		15,930,751	15,930,751		3,574,043	3,574,043
b) Admin. Exp.	31,451,240	3,581,902	35,033,142	33,779,231	1,833,091	35,612,322
c) Payment against last year provisions						-
<b>(II) Payments made against funds for various projects:</b> (Name of the fund or project should be shown along with the particulars of payments made for each project)						
<b>(III) Investments and deposit made:</b>						
a) Out of Earmarked/Endowment funds			-			
b) Out of Own Funds (Investments-others)		7,645,687	7,645,687		7,236,709	7,236,709
<b>(IV) Expenditure on Fixed Assets &amp; Capital Work-in-Progress:</b>						
a) Purchase of Fixed Assets	3,275,451	15,998	3,291,449	2,222,348	1,935	2,224,283
b) Exp. On Capital Work-in-progress						
<b>(V) Loans &amp; Advances:</b>						
a) To the Government of India						
b) To the State Government						
c) To others	96,023,093	2,909,697	98,932,790	78,236,647	1,975,215	80,211,862
<b>(VI) Finance Charges (Interest):</b>						
<b>(VII) Other Payments (Specify):</b>						
<b>(VIII) Closing Balances:</b>						
a) Cash in hand	12,568	3,893	16,461	9,664	4,799	14,463
b) Bank Balances:-			-			
(i) In current accounts						
(ii) In deposit accounts						
(iii) Savings accounts( UBI)	4,067,814		4,067,814	159,427		159,427
IDBI		32,103	32,103		31,178	31,178
Syndicate Bank	240,876	2,324	243,200	188,009	1,797,388	1,985,397
<b>TOTAL</b>	<b>135,071,042</b>	<b>30,122,355</b>	<b>165,193,397</b>	<b>114,595,326</b>	<b>16,454,358</b>	<b>131,049,684</b>



**FINANCIAL STATEMENT**  
**Central Adoption Resource Authority**  
 West Block - 8, Wing - 2, 2nd Floor, R.K. Puram, New Delhi - 110 066

**SCHEDULES FORMING PART OF BALANCE SHEET AS AT 31.03.2017**

	Current Year			Previous Year		
	Plan	Non-Plan	Total	Plan	Non-Plan	Total
<b>SCHEDULE 7 - CURRENT LIABILITIES AND PROVISIONS:</b>						
<b>A. CURRENT LIABILITIES</b>						
Un-spent Grant-in-Aid	4,321,258	3,655,191	7,976,449	5,357,100	698,922	6,056,022
Provision for Expenses( as per Annexure 'C' )	704,546	1,717,325	2,421,871	704,546	1,055,742	1,760,288
E.P.F. Organisation		146,378	146,378		12,756	12,756
Security Deposits		128,000	128,000			
TDS Contractor		9,893	9,893		10,945	10,945
TDS Professional/ Salary		101,733	101,733			
TDS Rent		7,800	7,800			
Terre Des Homemes (Lausanne)	33,620		33,620			
The Barker foundation (USA)	33,641		33,641	33,620		33,620
Earnest Money Deposit		45,000	45,000	33,641	55,000	88,641
Ms. Saranya, PSS	2,364		2,364			
Ms. Usha Malhotra		64,350	64,350			
Mir-Vijay Singh		39,414	39,414			
TA Payable	28,407		28,407	28,407		28,407
<b>Total A</b>	<b>5,123,836</b>	<b>5,915,084</b>	<b>11,038,920</b>	<b>6,157,314.00</b>	<b>1,833,365</b>	<b>7,990,679</b>
<b>B. PROVISIONS:</b>						
<b>1. For Taxation</b>						
<b>2. Gratuity</b>	-	8,247,434	8,247,434	-	6,655,955	6,655,955
<b>3. Superannuation/pension</b>						
<b>4. Accumulated Leave Encashment</b>	-	7,301,179	7,301,179	-	5,928,396	5,928,396
<b>5. Trade Warranties/ claims</b>						
<b>6. Others ( specify)</b>						
<b>Provision for Admn. And Esstt. Expenses ( Annexure 'D')</b>						
<b>Provision for Expenses</b>						
<b>Total B.</b>	<b>-</b>	<b>15,548,613</b>	<b>15,548,613</b>	<b>-</b>	<b>12,584,351</b>	<b>12,584,351</b>
<b>Total( A+B)</b>	<b>5,123,836</b>	<b>21,463,697</b>	<b>26,587,533</b>	<b>6,157,314</b>	<b>14,417,716</b>	<b>20,575,030</b>



**FINANCIAL STATEMENT**

**Central Adoption Resource Authority**

West Block - 8, Wing - 2, 2nd Floor, R.K. Puram, New Delhi - 110 066  
( Plan )

**SCHEDULE 8 - FIXED ASSETS : Detail as per Annexure - A**

as on 31.3.2017

Amount in Rs.

DESCRIPTION	GROSS BLOCK			DEPRECIATION			NET BLOCK		
	Cost/valuation as at beginning of the year	Additions during the year	Deductions during the year	Cost/valuation at the year-end	As at the beginning of the year	On Additions during the year	On Deductions during the year	As at the Current year-end	As at the Previous year-end
<b>A. FIXED ASSETS :</b>									
<u>1. LAND :</u>									
a) Freehold	-	-	-	-	-	-	-	-	-
b) Leasehold	-	-	-	-	-	-	-	-	-
<u>2. BUILDINGS:</u>									
a) On Freehold Land	-	-	-	-	-	-	-	-	-
b) On Leasehold Land	-	-	-	-	-	-	-	-	-
c) Ownership Flats/Premises	-	-	-	-	-	-	-	-	-
d) Superstructures on Land not belonging to the entity	-	-	-	-	-	-	-	-	-
<u>3. PLANT MACHINERY &amp; EQUIPMENT</u>									
<u>4. VEHICLES</u>									
<u>5. FURNITURE, FIXTURES (9.50%)</u>	3,435,787	721,556	-	4,157,343	738,755	363,571	-	3,055,017	2,697,032
<u>6. OFFICE EQUIPMENT (19%)</u>	633,376	757,181	-	1,390,557	20,886	182,618	-	1,187,053	612,490
<u>7. COMPUTER/PERIPHERALS (31.67%)</u>	3,577,047	1,796,714	-	5,373,761	1,412,102	1,009,718	-	2,951,941	2,164,945
<u>8. ELECTRIC INSTALLATIONS</u>									
<u>9. LIBRARY BOOKS</u>									
<u>10. TIBEWELLS &amp; W. SUPPLY</u>									
<u>11. OTHER FIXED ASSETS</u>									
<b>TOTAL</b>	7,646,210	3,275,451	-	10,921,661	2,171,743	1,555,907	-	7,194,011	5,474,467
<b>B. CAPITAL WORK-IN-PROGRESS</b>									
<b>GRAND TOTAL</b>								7,194,011	5,474,467

**FINANCIAL STATEMENT**

**Central Adoption Resource Authority**

West Block - 8, Wing - 2, 2nd Floor, R.K. Puram, New Delhi - 110 066

**( Non-Plan )**

**as on 31.3.2017**

**SCHEDULE 8 - FIXED ASSETS : Detail as per Annexure - B**

Amount in Rs.

DESCRIPTION	GROSS BLOCK			DEPRECIATION			NET BLOCK			
	Cost/valuation as at beginning of the year	Additions during the year	Deductions during the year	Cost/valuation at the year-end	As at the beginning of the year	On Additions during the year	On Deductions during the year	Total up to the year-end	As at the Current year-end	As at the Previous year-end
<b>A. FIXED ASSETS :</b>										
<b>1. LAND :</b>										
a) Freehold	-	-	-	-	-	-	-	-	-	-
b) Leasehold	-	-	-	-	-	-	-	-	-	-
<b>2. BUILDINGS:</b>										
a) On Freehold Land	-	-	-	-	-	-	-	-	-	-
b) On Leasehold Land	-	-	-	-	-	-	-	-	-	-
c) Ownership Flats/Premises	-	-	-	-	-	-	-	-	-	-
d) Superstructures on Land	-	-	-	-	-	-	-	-	-	-
not belonging to the entity	-	-	-	-	-	-	-	-	-	-
<b>3. PLANT MACHINERY &amp; EQUIPMENT</b>										
<b>4. VEHICLES</b>										
<b>5. FURNITURE, FIXTURES (9.50%)</b>	510,421	-	-	510,421	359,792	26,611	-	386,403	124,018	150,629
<b>6. OFFICE EQUIPMENT (19%)</b>	963,985	15,998	-	979,983	451,582	196,306	-	647,888	332,095	512,403
<b>7. COMPUTER/PERIPHERALS (31.67%)</b>	118,493	-	-	118,493	85,272	22,672	-	107,944	10,549	33,221
<b>8. ELECTRIC INSTALLATIONS</b>										
<b>9. LIBRARY BOOKS</b>	52,675	-	-	45,521	50,428	1,873	7,154	45,147	374	2,247
<b>10. TIBEWELLS &amp; V.V.SUPPLY</b>	-	-	-	-	-	-	-	-	-	-
<b>11. OTHER FIXED ASSETS</b>	-	-	-	-	-	-	-	-	-	-
<b>TOTAL</b>	<b>1,645,574</b>	<b>15,998</b>	<b>7,154</b>	<b>1,654,418</b>	<b>947,074</b>	<b>247,462</b>	<b>7,154</b>	<b>1,187,382</b>	<b>467,036</b>	<b>698,500</b>
<b>B. CAPITAL WORK-IN-PROGRESS</b>										
<b>GRAND TOTAL</b>	<b>1,645,574</b>	<b>15,998</b>	<b>7,154</b>	<b>1,654,418</b>	<b>947,074</b>	<b>247,462</b>	<b>7,154</b>	<b>1,187,382</b>	<b>467,036</b>	<b>698,500</b>

**FINANCIAL STATEMENT**

**Central Adoption Resource Authority**

West Block - 8, Wing - 2, 2nd Floor, R.K. Puram, New Delhi - 110 066

**SCHEDULES FORMING PART OF INCOME & EXPENDITURE FOR THE PERIOD/YEAR ENDED 31ST MARCH, 2017**

(Amount in Rs.)

	Current Year			Previous Year		
	Plan	Non-Plan	Total	Plan	Non-Plan	Total
<b>SCHEDULE 9 - INVESTMENT FROM EARMARKED/EN- DOWMENT FUNDS:</b>						
1. In Government Securities			-			-
2. Other approved Securities			-			-
3. Shares			-			-
4. Debentures and Bonds			-			-
5. Subsidiaries and Joint Ventures			-			-
6. Others ( to be specified)			-			-
<b>TOTAL</b>			<b>-</b>			<b>-</b>
<b>SCHEDULE 10 - INVESTMENTS - OTHERS:</b>						
1. In Government Securities			-			-
2. Other approved Securities			-			-
3. Shares			-			-
4. Debentures and Bonds			-			-
5. Subsidiaries and Joint Ventures			-			-
6. Others ( to be specified)			-			-
Interest accrued but not received						
Fixed Deposit ( With Syndicate Bank/UBI))	-	7,645,687.00	7,645,687.00		7,236,709.00	7,236,709.00
<b>TOTAL</b>	<b>-</b>	<b>7,645,687.00</b>	<b>7,645,687.00</b>	<b>-</b>	<b>7,236,709.00</b>	<b>7,236,709.00</b>

**FINANCIAL STATEMENT**

**Central Adoption Resource Authority**

West Block - 8, Wing - 2, 2nd Floor, R.K. Puram, New Delhi - 110 066

**SCHEDULES FORMING PART OF BALANCE SHEET AS AT 31ST MARCH, 2017**

(Amount in Rs.)

	Current Year			Previous Year		
	Plan	Non-Plan	Total	Plan	Non-Plan	Total
<b>SCHEDULE 11 - CURRENT ASSETS, LOANS, ADVANCES ETC.</b>						
<b>A. CURRENT ASSETS :</b>						
<b>I. Inventories :</b>						
a) Stores and Spares		-			-	
b) Loose Tools		-			-	
c) Stock-in-trade		-			-	
Finished Goods		-			-	
Work-in-progress		-			-	
Raw Materials		-			-	
<b>Total</b>						
<b>2. Sundry Debtors :</b>						
a) Debts Outstanding for a period exceeding six months						
b) Others						
<b>3. Cash balances in hand (including cheques/drafts and imprest) :</b>						
<b>4. Bank Balances :</b>						
a) With Scheduled Banks :						
* On Current Accounts						
* On Deposit Accounts (includes margin money)						
* On Savings Accounts	4,308,690.00	34,427.00	4,343,117.00	347,436.00	1,828,566.00	2,176,002.00
b) With non-Scheduled Banks :						
* On Current Accounts						
* On Deposit Accounts						
* On Savings Accounts						
<b>Total</b>						
<b>5. Post Office-Savings Accounts</b>						
<b>TOTAL</b>	<b>4,321,258.00</b>	<b>38,320.00</b>	<b>4,359,578.00</b>	<b>357,100.00</b>	<b>1,833,365.00</b>	<b>2,190,465.00</b>

**FINANCIAL STATEMENT**

**Central Adoption Resource Authority**

West Block - 8, Wing - 2, 2nd Floor, R.K. Puram, New Delhi - 110 066

**SCHEDULES FORMING PART OF BALANCE SHEET AS AT 31ST MARCH, 2017**

	Current Year			Previous Year		
	Plan	Non-Plan	Total	Plan	Non-Plan	Total
<b>SCHEDULE II - CURRENT ASSETS, LOANS, ADVANCES ETC.</b> <b>(Contd.)</b>						
<b>B. LOANS, ADVANCES AND OTHER ASSETS</b>						
<b>I. Loans :</b>						
a) Staff (Annexure 'B')	68,000.00	130,164.00	198,164.00		168,700.00	168,700.00
b) Other Entities engaged in activities/objectives similar to that of the Entity						
c) Other (specify)						
<b>2. Advances and other amounts recoverable in cash or in kind or for value to be received :</b>						
a) On Capital Account	4,309,878.00	-	4,309,878.00	5,140,396.00	1,405.00	5,141,801.00
b) Prepayments	4,793,083.00	-	4,793,083.00	4,793,083.00	-	4,793,083.00
c) Other:	7,738,957.00	1,246,215.00	8,985,172.00	6,970,717.00	1,246,215.00	8,216,932.00
Training and awardness as per annexure 'B'		718,190.00	718,190.00			
NIC		245,350.00	245,350.00			
CPWD						
Salary Advance ( Mr. Deepak Kumar- CEO)	59,454,073.00		59,454,073.00	33,054,073.00	143,000.00	33,054,073.00
Security Deposit ( Secretary-CARA residence)		27,344.00	27,344.00		26,458.00	26,458.00
DAVP						
d) Postage advance	7,302,835.00	1,791.00	7,302,835.00	5,833,525.00	1,791.00	5,833,525.00
NICSI	61,668.00		61,668.00	62,988.00		64,779.00
DGS & D	8,000.00		8,000.00	8,000.00		8,000.00
Directorate of Estate	3,564.00		3,564.00			
Foreign TA advance						
CID, PHO Bhopal						
National Filim Development Corpn.	11,902,854.00		11,902,854.00	22,344,689.00		22,344,689.00
<b>3. Income Accrued :</b>						
a) On Investments from Earmarked/Endowment Funds		489,766.00	489,766.00			
b) On Investments - Others ( FDRs)				29,176.00	369,646.00	398,822.00
c) On Loans and Advances	380,181.00	50,877.00	431,058.00			
d) Others (includes income due unrealised - Interest receivable- Rs.		5,600,000.00	5,600,000.00	5,000,000.00		5,000,000.00
Grant-in-aid Receivable						
<b>4. Claims Receivable :</b>						
<b>TOTAL (B)</b>	<b>96,023,093.00</b>	<b>8,509,697.00</b>	<b>104,532,790.00</b>	<b>83,236,647.00</b>	<b>1,975,215.00</b>	<b>85,211,862.00</b>
<b>TOTAL (A+B)</b>	<b>100,344,351.00</b>	<b>8,548,017.00</b>	<b>108,892,368.00</b>	<b>83,593,747.00</b>	<b>3,808,580.00</b>	<b>87,402,327.00</b>

**FINANCIAL STATEMENT**

**Central Adoption Resource Authority**

West Block - 8, Wing - 2, 2nd Floor, R.K. Puram, New Delhi - 110 066

**SCHEDULES FORMING PART OF INCOME & EXPENDITURE FOR THE PERIOD/YEAR ENDED 31ST MARCH, 2017**

	Current Year			Previous Year		
	Plan	Non-Plan	Total	Plan	Non-Plan	Total
	(Amount in Rs.)					
<b>SCHEDULE 12 - INCOME FROM SALES/SERVICES :</b>						
<b>1) Income from Sales</b>						
a) Sale of Finished Goods			-			-
b) Sales of Raw Material			-			-
c) Sale of Scraps			-			-
<b>2) Income from Services</b>						
a) Labour and Processing Charges			-			-
b) Professional/Consultancy Services			-			-
c) Agency Commission and Brokerage			-			-
d) Maintenance Services (Equipment/Property)			-			-
e) Other (Specify)			-			-
<b>TOTAL</b>	-	-	-	-	-	-
<b>SCHEDULE 13 - GRANTS/SUBSIDIES :</b>						
(Irrevocable Grants & Subsidies Received)						
Add:- Op unspent grant	5,357,100	698,922	6,056,022	14,443,098	3,707,591	18,150,689
<b>1) Central Government</b>	50,723,743	23,899,000	74,622,743	5,000,000	3,800,000	8,800,000
Less:- Unspent grant on 31/03/2017	4,321,258	3,655,191	7,976,449	5,357,100	698,922	6,056,022
less:- Amount transfer to Capital Fund	3,275,451	15,998	3,291,449	2,222,348	1,935	2,224,283
<b>2) State Government (s)</b>						
<b>3) Government Agencies</b>						
<b>4) Institutions/Welfare Bodies</b>						
<b>5) International Organisations</b>						
<b>6) Other (Specify)</b>						
<b>TOTAL</b>	<b>48,484,134</b>	<b>20,926,733</b>	<b>69,410,867</b>	<b>11,863,650</b>	<b>6,806,734</b>	<b>18,670,384</b>

**FINANCIAL STATEMENT**

**Central Adoption Resource Authority**

West Block - 8, Wing - 2, 2nd Floor, R.K. Puram, New Delhi - 110 066

**SCHEDULES FORMING PART OF INCOME & EXPENDITURE FOR THE PERIOD/YEAR ENDED 31ST MARCH, 2017**

	(Amount in Rs.)			
	Current Year		Previous Year	
	Plan	Non-Plan	Total	Total
<b>SCHEDULE 16 - INCOME FROM ROYALTY, PUBLICATION ETC.:</b>				
1) Income from Royalty			-	-
2) Income from Publications			-	-
3) Others (specify)			-	-
<b>TOTAL</b>	753,552	733,624	1,487,176	866,368
<b>SCHEDULE 17 - INTEREST EARNED :</b>				
1) On Term Deposits :				
a) With Scheduled Banks( Interest Accrued but not received)			-	-
b) With Non-Scheduled Banks			-	-
c) With Institutions			-	-
d) others			-	-
2) <b>On Savings Accounts :</b>				
a) With Scheduled Banks				
b) With Non-Scheduled Banks				
c) With Institutions				
d) others				
3) <b>On Loans :</b>				
a) Employees/Staff				
b) Others			-	-
4) <b>Interest on Debtors and Other Receivables</b>				
<b>TOTAL</b>	753,552	733,624	1,487,176	866,368

Note : Tax deducted at source to be indicated

**FINANCIAL STATEMENT**

**Central Adoption Resource Authority**

West Block - 8, Wing - 2, 2nd Floor, R.K. Puram, New Delhi - 110 066

**SCHEDULES FORMING PART OF INCOME & EXPENDITURE FOR THE PERIOD/YEAR ENDED 31ST MARCH, 2017**

(Amount in Rs.)

	Current Year			Previous Year		
	Plan	Non-Plan	Total	Plan	Non-Plan	Total
<b>SCHEDULE 18 - OTHER INCOME :</b>						
1) Profit on Sale/disposal of Assets						
a) Owned assets						
2) Assets acquired out of grants, or received free of cost						
2) Export Incentives realized						
3) Fees for Miscellaneous Services		13,145	13,145			
4) Miscellaneous Income						
Sale of old newspaper and magazines						
Rebate by Postal Deptt. on use of franking Machine						
RTI Fee		350	350			
Foreign Contribution Received		30,947	30,947		63,331	63,331
International meet (R.Fees A/c)						
<b>TOTAL</b>		44,442	44,442		63,331	63,331
<b>SCHEDULE 19 - INCREASED/(DECREASE) IN STOCK OF FINISHED GOODS &amp; WORK IN PROGRESS :</b>						
a) Closing stock						
i) Finished Goods						
ii) Work-in-progress						
b) Less : Opening Stock						
i) Finished Goods						
ii) Work-in-progress						
<b>TOTAL</b>						



FINANCIAL STATEMENT

**Central Adoption Resource Authority**

West Block - 8, Wing - 2, 2nd Floor, R.K. Puram, New Delhi - 110 066

**SCHEDULES FORMING PART OF INCOME & EXPENDITURE FOR THE PERIOD/YEAR ENDED 31ST MARCH, 2017**

	Current Year		Previous Year		Total
	Plan	Non-Plan	Plan	Non-Plan	
<b>SCHEDULE 20 - ESTABLISHMENT EXPENSES :</b>					
a) Salaries and Wages		13,279,047		2,625,091	2,625,091
b) Allowances, Bonus and honorarium		219,706	-	-	-
c) Reimbursement of Tuition Fee		339,000	219,706	192,000	192,000
d) Pension & leave salary contribution					
e) Medical Expenses		367,450	-	115,116	115,116
f) LTC Expenses		180,806	180,806		
g) Uniform charges					
h) Employer Contribution to PF		1,142,226	1,142,226		
i) EDLI (PF)		44,999	44,999		
j) EPF Administrative charges		122,732	122,732		
k) FSC					
l) Lease Rent		683,260	683,260	328,527	328,527
j) Over time Allowance				133,216	133,216
Gratuity Provision		1,591,479	1,591,479		
Accumulated leave Salary Provision		1,352,579	1,352,579	132,724	132,724
<b>TOTAL A+B</b>	-	<b>19,323,284</b>	<b>19,323,284</b>	<b>3,526,674</b>	<b>3,526,674</b>

**FINANCIAL STATEMENT**  
**Central Adoption Resource Authority**  
 West Block - 8, Wing - 2, 2nd Floor, R.K. Puram, New Delhi - 110 066

**SCHEDULES FORMING PART OF INCOME & EXPENDITURE FOR THE PERIOD/YEAR ENDED 31ST MARCH, 2017**

(Amount in Rs.)

	Current Year			Previous Year ( per			Total
	Plan	Non-Plan	Total	Plan	Non-Plan	Total	
<b>SCHEDULE 21 - OTHER ADMINISTRATIVE EXPENSES :</b>							
Newspaper; Books and Periodicals		31,302	31,302		13,852	13,852	13,852
Repairs and Maintenance of Office Equipment		104,620	104,620		14,661	14,661	14,661
Vehicles Hiring (Car)		1,033,911	1,033,911		366,643	366,643	366,643
Postage and Telegram Charges		110,429	110,429		32,501	32,501	32,501
Printing and Stationery		94,873	94,873		436,893	436,893	436,893
Stationery Expenses		253,774	253,774				
Travelling Expenses		243,918	243,918				
Conveyance Expenses		42,700	42,700		121,084	121,084	121,084
Meeting Expenses		94,119	94,119		7,229	7,229	7,229
Professional Charges & Legal		123,451	123,451		20,452	20,452	20,452
Bank Charges	1,848	1,205	3,053	994	5,541	5,541	5,541
Office Expenses		112,604	112,604		700	700	1,694
Advertisement and Publicity	16,300,502		16,300,502	23,234,250	21,874	21,874	21,874
Telephone Charges		355,939	355,939		130,874	130,874	23,234,250
Annual Meet Expenses							130,874
Audit Fees		125,200	125,200		123,005	123,005	123,005
Hospitality		35,728	35,728		17,155	17,155	17,155
Recruitment and Training Expenses		36,757	36,757				
Training and Awareness Programme expenses		5,743,839	5,743,839	1,776,451			1,776,451
Water and Electricity charges		52,140	52,140		16,440	16,440	16,440
Security and Cleaning Expenses		820,374	820,374		1,070,250	1,070,250	1,070,250
Repair and Maintenance of Office Building	184,290	21,394	205,684		15,164	15,164	15,164
Computer Networking and accessories	7,337	3,593	10,930		25,515	25,515	25,515
Consultancy Service Charges	7,025,597		7,025,597	1,507,952			1,507,952
Sitting Fee Account		536,000	536,000		484,000	484,000	484,000
Hindi Pakhwada Expenses		38,250	38,250				
Conference & Exhibition Expenses				6,842,496			6,842,496
MIS Application Expenses		6,800	6,800				
Repair and Maintenance of Office Furniture	980,317		980,317	203,311			203,311
Toll Free Help Line Expenses	258,122		258,122	115,092			115,092
Inspection & metering expenses	270,566		270,566				
Internet lese line expenses	607,099		607,099	6,842,496			6,842,496
CARING Expenses	74,087		74,087				
Research & Evaluation Expenses							
<b>GROSS TOTAL</b>	<b>31,453,604</b>	<b>4,279,081</b>	<b>34,855,020</b>	<b>40,523,042</b>	<b>2,923,833</b>	<b>43,446,875</b>	<b>43,446,875</b>

# FINANCIAL STATEMENT

## Central Adoption Resource Authority

West Block-8, Wing-2, 2<sup>nd</sup> Floor, R.K. Puram, New Delhi-110 066.

### SCHEDULES FORMING PART OF ACCOUNTS FOR THE PERIOD ENDED 31<sup>st</sup> MARCH- 2017

#### Schedule-24

#### Significant Accounting Policies/ Basis for Preparations of Accounts:

**1. Accounting Convention:**

The Financial Statements have been prepared on the accrual method of accounting.

**2. Inventory Valuation:**

Store and Spares are valued at cost.

**3. Investments:**

Investments classified as “long term investments” are carried at cost.

**4. Fixed Assets:**

4.1 Fixed Assets are stated at cost of acquisition inclusive of inward freight, duties and taxes and incidental and direct expenses related to acquisition.

4.2 Fixed Assets acquire by way of non-recurring grant are capitalized at values stated by corresponding credit to Capital Fund.

**5. Depreciation:**

5.1 Depreciation has been provided on straight-line method as per rates specified in the Companies Act, 2013.

a. In respect of additions to/ deductions from fixed assets during the year, depreciation is considered on pro-rata basis.

b. Assets costing Rs. 5,000/- or less each are fully provided.

c. Residual Value of fixed assets has been taken @ 5% of the total cost.

**6. Government Grants/ Subsidies:**

- 6.1 Government grant / subsidy are accounted on accrual basis.
- 6.2 Grants received from Central Government has not been received with specific instruction for Capital Expenses and therefore the amount spent on acquisition of capital assets not otherwise specified has been shown under Capital Fund.

**7. Lease:**

- 7.1 Lease rentals are expensed with reference to lease terms.

**8. Retirement Benefits:**

- 8.1 Provision towards gratuity payable on death/ retirement of employees is accrued and computed based on actuarial calculation.
- 8.2 Provision for accumulated leave encashment benefit to the employees is accrued and computed based on actuarial calculation.

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# FINANCIAL STATEMENT

Central Adoption Resource Authority

West Block-8, Wing-2, 2<sup>nd</sup> Floor, R.K. Puram, New Delhi-110 066.

## SCHEDULES FORMING PART OF ACCOUNTS FOR THE PERIOD ENDED 31<sup>st</sup> MARCH- 2017

### Schedule-25

#### **CONTINGENT LIABILITIES AND NOTES ON ACCOUNTS**

1. Contingent Liabilities for the period ended 31<sup>st</sup> March- 2017 is Rs. Nil
2. In the opinion of the Steering Committee, the current assets, loans and advances have a value on realization in the ordinary course of business, equal at least to the aggregate amount shown in the Balance Sheet.
3. In view of there being no taxable income under Income Tax Act, 1961 no provision for Income Tax has been made.
4. Corresponding figures for the previous year have been regrouped/ rearranged, wherever necessary.
5. Schedule 1 to 25 are annexed to and form an integral part of the Balance Sheet as at 31<sup>st</sup> March 2017 and the Income and Expenditure Account for the year ended on that date.

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**FINANCIAL STATEMENT**

**Central Adoption Resource Authority**

West Block - 8, Wing - 2, 2nd Floor, R.K. Puram, New Delhi - 110 066

**Advance for Training and Awareness Programme**

**As on 31.3.2017 (Plan)**

**Annex-B**

S. No.	Name of NGO/ Govt. Office	Date of	Amount	
		Release	Non-Plan	Plan
1	ICCW New delhi	19.8/10.9.2008		618,860
2	Director,WCD, Raipur	22.08.2008		138,811
3	YASODA Pune			55,000
4	Director,WCD, Raipur	03.06.2010		164,320
5	Director,WCD , Chandigarh	18.06.2010		164,320
6	Director,WCD,Andra Pradesh	24.02.2011		248,808
7	Director, Social Welfare, Ranchi	14.07.2011		92,336
8	The state Child Protection Society, Nagland	02.09.2011		99,704
9	ICDS, Society,Banglore, Karnataka	20.10.2011		54,400
10	WCD, Chandigarh	10.3.2012		87,784
11	Director Deptt of SW. Ranchi	5/29/2013		100,000
12	Director,WCD, Banglore	26.06.2013		17
13	Chairman,VCA Hydrabad	1/17/2014		36,585
15	Director,WCD, UP (Mahila Kalyan samiti)	18.09.2014		107,757
16	Commissioner and State Child Protection Society, Pune	16.12.2014		237,510
17	Dir,WCD, State Child Protection Society, West Bengal	27.02.2015		84,460
18	Dir, Goa Institute of Public Administration	10.03.2015		109,592
19	Maharashtra Judicial Achadamy (IMCTI)	7/4/2015		180,250
20	Director, SW and Child Protection Society, Ranchi	12/10/2015		199,490
21	CEO,AP SPE of Women & Children,Vijayawada	3/10/2016		179,632
22	Karnatka State Child Protection Society	5.10.2016		49,540
23	NIPCCD, Lucknow	13.01.2017		410,896
24	Director Social Welfare, Chennai	15.3.2017		449,327
25	State Child Protection Society, Raipur	23.3.2017		440,579
<b>Total</b>			-	<b>4,309,978</b>

**Loans/ Advances to Staff: ( Non-plan)**

<b>Name of Employees</b>	<b>Amount out- standing as on 31.03.2017</b>	<b>Amount out- standing as on 01.04.2016</b>	
<b>A. Festival Advance:</b> Mr. Pramod Kumar, DEO Mr. Ritesh Ahuja-DEO Mr. Sanjay Kumar-DEO Mr. Devender Kumar, Peon Mr. Ravi Rawat-DEO Mr. Vijay Singh, Steno Mr. C. S. Bagat-LDC Total A		2700 2,700 2,700 2,700 2,700 2,700 2,700	
<b>B. Computer Advance:</b> Mr. B. K. Sahu, Dy. Director		2,800	
<b>C. Car Advance:</b> Mr. B. K. Sahu, Dy. Director	19,700	48,700	
<b>D Scooter Advance</b> Mr. Vijay Singh-Steno Mr. Ritesh Ahuja, DEO Mr. C.S.Bhakta-LDC Mr. Pramod Kumar-DEO Mr. R.S. Rawat, DEO	10,500 14,000 22,000 15,000	15,000 20,000 28,000 30,000 8,000	
<b>E TA Advance</b> B.K. Sahu, Dy. Director	48,964		
<b>Total B</b>	<b>130,164</b>	<b>168,700</b>	
<b>Grand Total ( A+B+C+D)</b>	<b>130,164</b>	<b>168,700</b>	

**FINANCIAL STATEMENT**

Annexure 'C

**Central Adoption Resource Authority**

West Block-8, Wing-2, 2nd Floor, R.K.Puram, New Delhi- 110066

**Provision for Expenses as on 31/03/2017 (Non-Plan)**

<b>Description</b>	<b>Amount</b>
Pay arrear of MACP	556107
Sitting Fee charges	288000
Medical Expenses	14642
Car Hiring Charges	94731.00
Audit Fees	225205.00
Stationary Expenses	44520.00
Telephone Expenses	21112.00
FSC	328527.00
Security & Cleaning charges	144,481.00
<b>Total</b>	<b>1,717,325.00</b>

**Provision for Expenses as on 31/03/2017 ( Plan)**

<b>Description</b>	
Previous year provisions (balance)	704546.00
<b>Total</b>	<b>704,546.00</b>





**CENTRAL ADOPTION RESOURCE AUTHORITY**

(Ministry of Women & Child Development, Government of India)

West Block - 8, Wing - 2, 2nd Floor, R.K. Puram, New Delhi – 110066

Toll Free No. : 1800-11-1311, Fax : 91-011-26180198

Email : [carahdesk.wcd@nic.in](mailto:carahdesk.wcd@nic.in), Website : [www.cara.nic.in](http://www.cara.nic.in)



## Central Adoption Resource Authority

Ministry of Women & Child Development, Government of India

West Block-8, Wing-2, 2nd Floor, R. K. Puram, New Delhi-110 066

Toll Free : 1800-11-1311, Telefax : +91-11-26180198

E-mail : [carahdesk.wcd@nic.in](mailto:carahdesk.wcd@nic.in), Website : [www.cara.nic.in](http://www.cara.nic.in)